

## County Website Update Schedule

Updates are applied to the map on the first and third Thursday of each month.

### Understanding Sales Updates: Why isn't my sale showing up?

The process by which sales are recorded and added to the map:

1. Sales are recorded in the Register of Deeds, this may happen a month or more after the sales have actually taken place depending on when the parties responsible decide to file the new deed.
2. Each month the Register of Deeds collects its sale and at the beginning of the next month those sales are sent to the Department of Equalization.
3. The Department of Equalization enters sales into the tax parcel database system; changing owner names or dividing land between owners as required. This is typically done the first week of the month.
4. The map is updated from the tax parcel database.

Example: If a property is sold on June 24<sup>th</sup> and the attorney files the deed with the Register of Deeds on July 1<sup>st</sup>. The July sales will be sent to the Department of Equalization on August 1<sup>st</sup> and owner information changed in that first week. The map will be updated on the third Thursday of August with these new changes. So the sale that took place at the end of June will show up on the map in mid-August.

This time range can vary depending on how long the party responsible waits to file the deed and when during the month the deed is filed.

**Exception:** During certain times of the year (November 1<sup>st</sup> to March 1<sup>st</sup>) sales are partially stalled in the Department of Equalization as they prepare to send out assessment notices. Owner names and addresses can be changed. However, any splits (when only part of a tax parcels sells) or new plats are held until after March 1<sup>st</sup>, this is a statewide freeze. Longer waits for sales information may be expected during this time.