

FALL RIVER COUNTY MINUTES OF DECEMBER 1, 2015

The Fall River Board of County Commissioners met in regular session on December 1, 2015 in the courtroom of the Courthouse. Present: Ann Abbott, Joe Allen, Joe Falkenburg, Deb Russell and Sue Ganje, Auditor. Absent: Michael Ortner.

The Pledge of Allegiance was given and the meeting called to order at 9:00 AM. ALL MOTIONS RECORDED IN THESE MINUTES WERE BY UNANIMOUS VOTE, UNLESS OTHERWISE STATED.

The agenda was reviewed for conflicts; Russell noted a conflict on Oelrichs VFD item. Motion by Falkenburg, seconded by Allen to approve the agenda as written.

Motion by Abbott, seconded by Allen to approve the Auditor's Account with the County Treasurer as of October 31, 2015.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

TO THE HONORABLE BOARD OF COUNTY COMMISSIONERS OF FALL RIVER COUNTY:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of this County on this 31st day of October, 2015.

Total Amt of Deposit in First Interstate Bank:	<u>\$2,472,852.61</u>
Total Amount of Cash:	<u>\$ 4,330.26</u>
Total Amount of Treasurer's Change Fund:	<u>\$ 900.00</u>

Total Amount of Checks in Treasurer's Possession Not Exceeding Three Days:	<u>\$ 252,129.04</u>
--	----------------------

SAVINGS:

First Interstate Bank:	<u>\$608,776.65</u>
------------------------	---------------------

CERTIFICATES OF DEPOSIT:

First Interstate-Hot Springs:	<u>\$4,279,498.79</u>
Black Hills Federal Credit Union:	<u>\$ 250,000.00</u>

Itemized list of all items, checks and drafts that have been in the Treasurer's possession over three days:

Register of Deeds Change Fund:	\$500.00
Highway Petty Cash:	\$20.00
Election Petty Cash:	\$15.00

RETURNED CHECKS:

Bauer, James - \$44.00, Lic (3/30/2015)
Fajardo, Tony - \$871.64, Lic (7/10/2015)

TOTAL \$7,869,937.99

Dated This 31st Day of October, 2015.

/s/ Sue Ganje
Sue Ganje, County Auditor of Fall River County.

County Monies:	\$5,624,659.54
Held for other Entities:	\$2,094,828.79
Held in Trust:	\$ 150,449.66
TOTAL:	<u>\$7,869,937.99</u>

The Above Balance Reflects County Monies, Monies Held in Trust, and Monies Collected for and to be remitted to Other ENTITIES: SCHOOLS, TOWNS, TOWNSHIPS, FIRE AND AMBULANCE DISTRICTS, AND STATE.

Motion by Abbott, seconded by Allen to approve the September 30, 2015 General Fund Surplus Analysis, and place on file.

FALL RIVER COUNTY			
GENERAL FUND SURPLUS ANALYSIS			
DATE: SEPTEMBER 30 2015			
<p>The amount of General Fund dollars that counties can retain as surplus is restricted by SDCL 7-21-18.1 which states: "The total unreserved, undesignated fund balance of the general fund may not exceed forty percent of the total amount of all general fund appropriations contained in the budget for the next fiscal year. The total unreserved, undesignated fund balance of the general fund of the county as of March thirty-first and September thirtieth shall be published in the minutes of the proceedings of the board of county commissioners and reported to the Department of Legislative Audit. The report shall be on forms prescribed by the Department of Legislative Audit."</p>			
<p>The following analysis should be completed as of March thirty-first and September thirtieth of each year. Thereafter, the unreserved, undesignated fund balance amount should be published in the minutes of the governing board. This analysis should also be filed with the Department of Legislative Audit.</p>			
ASSETS:			
10100	Cash		1,776,910.76
10800	Taxes Receivable--Current		1,030,389.39
11000	Taxes Receivable--Delinquent		47,099.36
TOTAL ASSETS			2,854,399.51
GENERAL FUND SURPLUS ANALYSIS			
LIABILITIES AND EQUITY:			
22400	Deferred Revenue		1,077,488.75
FUND BALANCES:			
27500	Committed (list)		
	Bridge #24-135113		50,000.00
27600	Assigned (one of the following)		
	March - 3/4 of the current year		
	September - 1/4 of current year + subsequent year		479,684.50
27700	Unassigned		1,247,226.26
TOTAL LIABILITIES AND EQUITY			2,854,399.51

	Following Year's General Fund Budget		
	(use current year for March analysis)		3,881,792.00
	The unassigned fund balance, account 27700,		
	divided by the following year's General Fund budget		
	resulting in the fund balance percentage		32.13%

Motion by Falkenburg, seconded by Abbott to set the annual job evaluation for Brad Keizer, 4H Youth Advisor, for December 29, 2015.

Motion by Falkenburg, seconded by Abbott to set a hearing for supplements, contingency and cash transfers for December 15, 2015 at 11:00 am, and December 29, 2015 at 9:10 am.

Motion by Falkenburg, seconded by Allen to advertise for letters of interest for a Fall River Housing & Redevelopment Commission Board member for the term ending December 31, 2015. This has been placed on the December 15, 2015 agenda for 10:50 am. All letters of interest will be opened and recommendations reviewed at that time.

Motion by Falkenburg, seconded by Abbott to approve purchase for the IBM annual hardware maintenance on the Eserver 15 in the amount of \$2,307.34.

Kelli Rhoe, FR County Treasurer presented a request for a tax refund to Brett Jarman. Discussion held on bank process on bill pay by banks, requested proof and suggested verbiage on tax notices. Motion by Falkenburg, seconded by Allen to approve a refund in the amount of \$84.62 for interest on various parcels. Reason: Unable to determine actual date check was sent.

Susie Simkins, Director of Equalization, met to discuss abatements on parcels where either the office or individuals have noted errors on parcels. Motion by Falkenburg, seconded by Allen to approve tax abatement for Susan Hotalling and Peter Nickel on parcel #11000-00705-16300 for years 2011 - 2014 for a total of \$649.51. Reason: There were no taxable acres after the last split out so the property no longer existed.

Motion by Allen, seconded by Allen to approve tax refund to Heath Greenough on parcel 06000-01008-20300 for years 2011 - 2014 for a total of \$402.66. Reason: payment of taxes on a building assessed to wrong parcel.

Motion by Falkenburg, seconded by Allen to approve tax refund to John W. and Pauline C. Staben on parcel 29000-00906-22100 for years 2011 - 2014 for a total of \$1,174.55. Reason: payment of taxes on a building assessed to wrong parcel.

Motion by Falkenburg, seconded by Allen to rescind the earlier motion made on the abatement of Susan Hotalling and Peter R. Nickel abatement to allow for additional years of abatement. Motion by Falkenburg, seconded by Allen to approve tax abatement for Susan Hotalling and Peter Nickel on parcel #11000-00705-16300 for years 2009 - 2014 for a total of \$1,016.90. Reason: There were no taxable acres after the last split out so the property no longer existed.

Motion by Falkenburg, seconded by Allen to approve abatement for Lewis Bradshaw for mobile parcel 81900-00000-02010 for tax year 2014 in the amount of \$71.69. Reason: MH was exempt and moved out of our county.

Simkins noted Ag task force meeting in Pierre, SD on December 7, 2015 at 1:15 and an informational meeting to be held in Hot Springs at the Brookside on December 11, 2015 at 7:00 pm. Senator Rampelburg and Representative Dryden will be attending to discuss school mill levies and discussing potential legislation, and Simkins will be giving her power point as presented to the Ag task force in Pierre. Allen advised inquires are being

made regarding Commercial reappraisals to be done in 2016. Equalization will start the commercial reappraisal in 2016.

Jim Brickey was not in attendance to discuss his request.

Frank Maynard, Emergency Management, advised of the need for a documented procurement policy. We are currently following the procedure, but a written policy should be in place. Maynard also requested a written policy be made prohibiting self-named roads by individuals. Many are single residence driveways; however they are not on the 911 PSAP system, which can slow down emergency response. Controlled burns have been occurring. A reminder is given to all individuals who are burning to notify the Sheriff's dispatch at 745-5155. Maynard reported on fires and accidents in the county.

Larry Osmotherly from the Oelrichs Volunteer Fire Department met to discuss location of the generator that Fall River County applied for and received from Homeland Security grant funding. Larry discussed location options of the permanent cement pad, and he will work with Maynard to get this completed in the required time period.

After posting of the agenda, Carl Popescu of Black Hills Meats requested his item be removed.

Randy Seiler, Highway Superintendent, met with the Board to present fuel transfers motion by Falkenburg, seconded by Abbott, to approve transfers to reimburse the Highway Department for fuel or work performed during the period of November 1, 2015 through November 29, 2015 in the following amounts: DOE, \$110.98; Building, \$58.13; Auditor \$25.07; State's Attorney \$25.69; Emergency Management \$66.80; and Sheriff's Dept. \$1,743.26, for a total of \$2,029.93.

Seiler, requested hire approval. Motion by Falkenburg, seconded by Allen, to approve hire of Alex Buchholz, Heavy equipment operator, at \$14.05 per hour, effective 12-7-15, as per the Union Contract.

Seiler discussed the two applications he made to the State for Bridge Improvements (BIG) through a grant program, which will be used for bridge work on Dewey road and the township road at Burdock.

Motion by Falkenburg, seconded by Abbott to approve bills listed:

Payroll Distribution Summary:

COMMISSIONERS	November Salaries	\$ 4,100.00
AUDITOR'S OFFICE	November Salaries	\$ 11,938.02
and additional overtime of		\$ 111.37
ELECTIONS	November Salaries	\$ 1,688.40
TREASURER'S OFFICE	November Salaries	\$ 10,225.65
and additional overtime of		\$ 93.69
STATE'S ATTORNEY OFFICE	November Salaries	\$ 8,103.19
and additional overtime of		\$ 284.27
MAINTENANCE	November Salaries	\$ 6,135.11
DEPARTMENT OF EQUALIZATION	November Salaries	\$ 13,870.73
and additional overtime of		\$ 27.48
REGISTER OF DEEDS OFFICE	November Salaries	\$ 7,461.69
VETERANS SERVICES OFFICE	November Salaries	\$ 2,880.00
GIS	November Salaries	\$ 2,675.18
NURSE'S OFFICE	November Salaries	\$ 2,891.30

and additional overtime of		\$ 71.69
SHERIFF'S OFFICE	November Salaries	\$ 28,483.07
and additional overtime of		\$ 3,248.69
JAIL	November Salaries	\$ 13,714.85
and additional overtime of		\$ 2,762.75
DISPATCH	November Salaries	\$ 10,197.83
and additional overtime of		\$ 2,358.69
COUNTY EXTENSION OFFICE	November Salaries	\$ 2,820.73
and additional overtime of		\$ 34.49
WEED DEPT	November Salaries	\$ 3,916.75
CORONER	November Salaries	\$ -
FR EMERGENCY MGT.	November Salaries	\$ 6,203.34
and additional overtime of		\$ 55.40
COUNTY ROAD & BRIDGE ADMIN	November Salaries	\$ 6,531.00
COUNTY ROAD & BRIDGE CONST	November Salaries	\$ 42,582.94
and additional overtime of		\$ 39.18
	Total Payroll	\$ 195,507.48

GENERAL FUND

AT&T TELECONFERENCE	TELE-CONF.SERV	\$ 13.49
AUTO CONNECTION PLUS	CARPORT	\$ 2,675.00
A'VIANDS LLC	INMATE/SUPPLY/FOOD	\$ 7,440.51
BANKS, BRIDGETTE	COURT REPORTER	\$ 68.40
BEST WESTERN RAMKOTA	HOTEL	\$ 114.00
BLACK HILLS CHEMICAL	SUPPLY	\$ 560.95
BINGHAM, JAMES	A&N	\$ 555.00
BLACK HILLS POWER	UTILITY POWER ELECT	\$ 3,514.23
CARDMEMBER SERVICE	CARDMEMBER SERVICES	\$ 1,812.97
CODY, DENISE	MIL	\$ 15.00
COLBATH, ANGELA M	CAAF	\$ 1,584.00
DAKOTA LEASING COMPANY	LEASE	\$ 155.00
DALE'S REPAIR	REPAIR/MAINT.	\$ 95.58
DEAN SCHAEFER COURT REP	COURT REPORTING	\$ 90.00
DENISON, FRANCES	TRAVEL/MEALS	\$ 160.00
EXECUTIVE MGMT FINANCE	BIT NETWORK FEES	\$ 96.00
FALL RIVER CITY TREASURER	NOV SERVICE CHARGE	\$ 37.20
GANJE, SUE	TRAVEL/MEALS	\$ 50.00
GOLDEN WEST TECHNOLOGIES	PREPD SUP/BAND	\$ 2,235.00
GREAT WESTERN TIRE	TIRES	\$ 1,325.75
SIMKINS, SUSIE	TRAVEL	\$ 160.00
HOT SPRINGS ACE HARDWARE	SUPPLY	\$ 185.96
CITY OF HOT SPRINGS	SPRINKLER SYSTEM	\$ 24.00
KEIZER, BRAD	TRAVEL REIMB	\$ 371.70
LAMB CHEVROLET & IMPLEMENT	2016 CHEVY IMPALA	\$ 17,664.00
LEWNO, LUCY	MIL	\$ 150.49

MOUNTAIN PLAINS AUDIOLOGY	COMP AUDIO	\$ 35.00
NORTONS SINCLAIR	AUTO REPAIR	\$ 160.00
O'NEILL, JUSTIN	CAAF	\$ 3,154.81
PITNEY BOWES	PITNEY BOWES LEASE	\$ 1,110.09
RAPID CITY JOURNAL	ADV/PROCEED	\$ 238.51
REGIONAL PHARMACY	PRISONER MEDICATION	\$ 412.88
SKINNER, MATTHEW L. PC	CAAF	\$ 1,077.73
SWANDA, KAREN	MIL	\$ 15.00
TWILIGHT INC	FIRST AID/SUPPLIES	\$ 311.27
WYNIA, TODD	JUROR FEES & MILEAGE	\$ (13.70)
RAYMOND, NIKI	SUPPLY	\$ 35.00
CLIFFORD, PATRICIA	JUROR FEES & MILEAGE	\$ (10.74)
	General Fund Total	\$ 47,680.08

COUNTY ROAD & BRIDGE

ADAMS ISC	PART	\$ 25.12
BLACK HILLS POWER	UTILITY POWER ELEC	\$ 576.23
BUTLER MACHINERY CO.	MACHINERY/EQUIP/SUP	\$ 18,324.51
CARDMEMBER SERVICE	CARDMEMBER SERVICES	\$ 478.40
DALE'S TIRE	TIRE PARTS/SUPPLY	\$ 859.75
DWARE INC	SOFTWARE RENTAL/SUP	\$ 1,900.00
EDDIES TRUCK SALES	REPAIRS/PARTS	\$ 25.68
EDGEMONT HERALD TRIBUNE	PUBLICATION	\$ 80.80
FALL RIVER AUTO SUPPLY	AUTO PARTS/REPAIR	\$ 12.75
FALL RIVER HEALTH	DRUG TEST	\$ 72.00
FORWARD DISTRIBUTING	SUPPLIES/PARTS	\$ 188.00
HOT SPRINGS ACE HARDWARE	SUPPLY	\$ 122.89
HOT SPRINGS AUTOMOTIVE	SUPPLY	\$ 1,659.75
RICOH-USA INC	CONTRACT LEASE COPIER	\$ 153.75
KIMBALL MIDWEST	SUPPLIES	\$ 630.73
LYLE SIGNS	SIGNAGE	\$ 88.95
MACIEJEWSKI, CALVIN	UNIFORM	\$ 100.00
MG OIL	INVENTORY/SUPPLY	\$ 1,187.68
NELSONS OIL & GAS INC.	FUEL	\$ 15,531.20
NORTONS SINCLAIR	AUTO REPAIR	\$ 39.81
ORMESHER, MARK	UNIFORM	\$ 25.81
POWERPLAN BF	REPAIR/PARTS/LABOR	\$ 1,267.45
RAPID CITY JOURNAL (THE)	ADVERTISING/PROCEED	\$ 167.20
RAPID DELIVERY	DELIVERY	\$ 81.68
SAFETY KLEEN	SUPPLIES	\$ 117.42
SEILER, RANDY	CELLPHONE REIMB	\$ 35.00
SIOUX CITY FOUNDRY	INVENTORY/EQUIP/PART	\$ 1,520.00
TWILIGHT INC	FIRST AID/SUPPLIES	\$ 38.85
	County Rd & Bridge Total	\$ 45,311.41

GOLDEN WEST TECHNOLOGIES	PREPAID SUPPORT/BAND	\$ 160.00
	911 Total	\$ 160.00
EMERGENCY MGT		
CARDMEMBER SERVICE	CARDMEMBER SERVICES	\$ 115.70
GOLDEN WEST TECHNOLOGIES	PREPAID SUPPORT/BAND	\$ 160.00
PITNEY BOWES	PITNEY BOWES LEASE	\$ 22.65
TWILIGHT INC	FIRST AID/SUPPLIES	\$ 86.85
	EM Total	\$ 385.20
DOMESTIC ABUSE FUND		
W.E.A.V.E.	REMAINING 2015 BUDGE	\$ 724.50
	Dom. Abuse Fund Total	\$ 724.50
24/7 SOBRIETY FUND		
GEN DIAGNOSTICS INC	DIAGNOSTIC SUPPLIES	\$ 1,038.50
	24/7 Total	\$ 1,038.50
	TOTAL	\$ 290,807.17

Lyle Jensen, Building Supervisor, met to present propane quotes as follows: CBH Coop and P.J.'s Hide Away choose to declined bidding, and Dakota Propane bid \$.47 for the 9600 gallons of propane (HD-5 grade, 90% or greater propane). Motion by Falkenburg, seconded by Allen to approve the propane quote of Dakota propane of 9,600 gallons for \$4,552.00.

Lyle presented a quote from Granny's Tree Service. Motion by Falkenburg, seconded by Allen to approve Granny's Tree service for approximate tree trimming cost of 4 hours at \$65.00 per hour totaling \$260.00.

Commissioners took at break at 10:13 am. Public comment was held with Susan Henderson questioning the jail plan; if funds are invested in money markets and how tax collections are going. Jim Sword was unable to report on licensing possibilities for solar, wind and para-confined livestock industries, this will be moved to the next agenda.

Commissioners resumed at 11:00 am for the Public Hearing on the Fall River County Master five (5) year Transportation plan. Distribution of both the 5 year plan and maps were available to review, with Highway Superintendent giving an overview of the plan. Written and verbal comments were addressed to the Commissioners, with approximately 16 people in attendance. A large portion of the comments were on commercial vehicles and damage to county roads; repairs to the Oral road; dust issues and quality of gravel used. Seiler discussed the bridges in the county, and which ones were on a plan currently with the state., along with the requirements needed to apply for the Bridge Improvement grants. The alternate road in the Igloo, Provo area was also discussed. Chairwoman Russell closed the hearing at 12:01 p.m. with thanks to all who came and made comments.

Motion by Falkenburg, seconded by Abbott, to move into executive session for personnel issues at 12:05 pm. Commissioners returned from executive session at 12:20 pm. With no additional action taken, motion by Abbott, seconded by Falkenburg to adjourn at 12:22 pm.

/s/ Deborah Russell
Deborah Russell, Chair
Board of Fall River County Commissioners

ATTEST:
/s/ Sue Ganje
Sue Ganje, Fall River County Auditor