FALL RIVER COUNTY MINUTES OF DECEMBER 20, 2016

The Fall River Board of County Commissioners met in regular session at the Fall River County Courthouse in the second floor courtroom. Present: Michael Ortner, Ann Abbott, Joe Falkenburg, Joe Allen, Deb Russell and Sue Ganje, County Auditor.

The Pledge of Allegiance was given and the meeting called to order at 9:00 AM.

The agenda was reviewed for conflicts; no conflicts were noted. ALL MOTIONS RECORDED IN THESE MINUTES WERE BY UNANIMOUS VOTE, UNLESS OTHERWISE STATED.

Motion by Falkenburg, seconded by Allen to approve the agenda as written.

Motion by Russell seconded by Falkenburg to approve the minutes of December 6, 2016.

The Board took no action on the Auditor’s Account until they talk with the Treasurer later in the meeting. County poor applicant, CP2016-17, did not attend meeting.

Motion by Falkenburg, seconded by Allen to approve CP2016-18, burial assistance, with a repayment plan of $25.00 per month.

Motion by Abbott, seconded by Russell to surplus as junk the Treasurer’s electric typewriter with asset tag # 1120.

Lyle Jensen, Building Supervisor met with the Board to present quotes from GoldenWest for more digital storage. Jensen gave an update on the ransom ware hacking that occurred last week. Jensen noted that a upgraded firewall would better protect the courthouse against further attacks. Motion by Abbott, seconded by Russell to approve the quote of $1,374.00 from Golden West for additional offsite back up storage and set up fee, and $$5,231.00 for SonicWall NSA 2600 Secure Upgrade Plus, 3 Yr.

Julie Tomlinson, Auditor’s Office, Payroll and Payables, met with the Board to advise them of Delta Dental’s suggestion to move from the small group classification. Motion by Falkenburg, seconded by Russell to move out of the small group (25-50 employees) for Delta Dental coverage have rates based on experience rather than based on entire pool groups. There will be no change to coverage, with future rate increases protected by rate stability program.

Bob Evans, Sheriff met to discuss the negotiations for the 2017 Law Enforcement contract with the City of Edgemont that is up for renewal at year end, with Evans listing the requested changes. After discussion the board asked Evans and Barb Stozewski, Edgemont City Council and law enforcement committee representative, to work on certain language for her to take back to the Edgemont City Council.

Evans noted that the ankle bracelet contract is available and that training would be required.

Greg Foust of the Fall River Housing and Redevelopment Commission met with the Board to note the expiration of the 5 year position for Connie Gerard and recommend that she be reappointed for another 5 years. Connie Gerard was also present and submitted a letter noting her desire to utilize her knowledge and experience and asking for consideration to serve another term. Motion by Falkenburg, seconded by Allen to appoint Connie Gerard to the Fall River Housing and Redevelopment Commission for a 5 year term.

Kelli Rhoe, Treasurer met with the board and answered questions on the Auditor’s Account with the County Treasurer. Motion by Russell, seconded by Falkenburg to approve the Auditor’s Account with the Treasurer for November 30, 2016.

Paul Nabholz, Commissioner elect, also met with Rhoe to present a FRC Investment Policy for commission review. Jim Sword, State’s Attorney, noted it was the Treasurer’s Policy, not the Commissioner’s policy and that the Commissioners could make suggestions but the Treasurer was responsible for the investing. Ortner noted that commission input is important. Discussion on options and methods of investing followed. Falkenburg asked for a spreadsheet of options presented and Ortner would like a cost breakdown from possible investment firms. This item will be on the December 29th, 2016 agenda.

Frank Maynard, Emergency Management met with the Board to advise of the new timelines for Homeland Security grants. Maynard is working on generator sizing and noted that the RapidTag printer has arrived and training was held at the Courthouse. Maynard also spoke of the receipt of $12,215.06 in SLA funds and $20,469.69 for the keyless door lock security grant.

Randy Seiler, Highway Superintendent met with the Board to present fuel bid as follows:

8,000 Gallons of E1087

MG Oil $1.7936/Gallon

Nelson’s $1.86/Gallon

PJ’s No Bid

Motion by Falkenburg, seconded by Russell to approve the bid from MG Oil and Gas as the low bid at $1.7936 per gallon for 8,000 gallons of E1087 fuel.

Seiler noted that the Highway Department worked over the weekend to remove snow from the blizzard the prior day.

Dustin Ross of Andersen Engineering met with the Board to present a plat for the Shagla’s and Bent Pine Ranch. Ortner noted that Patrick Ginsbach of Farrell, Farrell and Ginsbach was hired by John Stanley, and Stanley had objections to the Shagla plat. The plat was tabled until December 29, 2016.

Motion by Falkenburg, seconded by Allen to approve the bills as follows:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **GENERAL FUND** | |  |  |  |
|  | A'VIANDS LLC | INMATE FOOD/SUPPLY | $ 8,005.00 |  |
|  | BEESLEY LAW OFFICE | CAAF | $ 2,907.80 |  |
|  | BENINATI, LILLIAN | INMATE TRANSPORT | $ 40.00 |  |
|  | BLACK HILLS CHEMICAL | SUPPLY | $ 445.31 |  |
|  | BLACK HILLS ORAL SURGERY | INMATE MEDICAL | $ 70.32 |  |
|  | BLACK HILLS ENERGY | UTILITY POWER ELECTR | $ 3,616.71 |  |
|  | BONDE, ALLISON | UNIFORM ALLOWANCE | $ 199.88 |  |
|  | HUB INTERNATIONAL | RENEWAL | $ 288.00 |  |
|  | CHEYENNE SANITATION | SANITATION COLLECTIO | $ 280.00 |  |
|  | CLINICAL LABORATORY OF | AUTOPSY | $ 1,602.00 |  |
|  | COLBATH, ANGELA M | CAAF | $ 920.00 |  |
|  | CREDIT COLLECTION | GARNISHMENT | $ 443.73 |  |
|  | CULLIGAN SOFT WATER | UTILITY | $ 223.50 |  |
|  | CHAMBERLAIN MCCOLLEY'S | FUNERAL ASSISTANCE C | $ 1,750.00 |  |
|  | DAKOTA LEASING COMPANY | LEASE | $ 155.00 |  |
|  | DEMERSSEMAN JENSEN | CAAF | $ 1,947.40 |  |
|  | DEPARTMENT OF REVENUE | LIQUOR LICENSE | $ 75.00 |  |
|  | EDGEMONT HERALD TRIB | PUBLICATION | $ 804.81 |  |
|  | ELECTION SYSTEMS & SOFT | ELECTION SUPPLY/BALL | $ 2,240.03 |  |
|  | FACILITYDUDE.COM | GIS SUPPORT | $ 226.80 |  |
|  | FALL RIVER CLINIC | INMATE MEDICAL | $ 257.60 |  |
|  | FRONTIER PRECISION INC | BATTERY PACK | $ 1,580.33 |  |
|  | GOLDEN WEST TECH | TECHNOLOGY/SERVER/MA | $ 2,910.33 |  |
|  | GOLDEN WEST | PHONE BILL/LONG DIST | $ 1,121.00 |  |
|  | HILLYARD FLOOR CARE | SUPPLY | $ 82.48 |  |
|  | HOT SPRINGS AMBULANCE | INMATE MEDICAL | $ 317.33 |  |
|  | CITY OF HOT SPRINGS | CITY WATER BILL | $ 245.70 |  |
|  | LONE STAR HEATING & AIR | A/C REPAIR/SUPPLY | $ 61.20 |  |
|  | LYNNS DAKOTA MART | COUNTY POOR | $ 20.00 |  |
|  | MARTIN, STACEY | GIS POSTAGE REIMBURS | $ 37.57 |  |
|  | MANLOVE PSYCHIATRY GR | MI | $ 41.67 |  |
|  | MASTEL, BRUCE | DATABASE SETUP & MON | $ 35.00 |  |
|  | MEDICAL WASTE TRANS | UTILITY | $ 144.21 |  |
|  | MICROFILM IMAGING SYS | SCANNING EQUIP LEASE | $ 185.00 |  |
|  | NEVE'S UNIFORM INC | UNIFORM ALLOWANCE | $ 179.93 |  |
|  | O'NEILL, JUSTIN | CAAF | $ 1,276.42 |  |
|  | RESERVE ACCOUNT | POSTAGE PITNEY BOWES | $ 792.00 |  |
|  | QUILL CORPORATION | OFFICE SUPPLIES | $ 1,326.60 |  |
|  | QUILL CORPORATION | OFFICE SUPPLIES | $ 216.48 |  |
|  | RAPID CITY JOURNAL (THE) | ADVERTISING/PROCEEDI | $ 195.00 |  |
|  | REGIONAL HEALTH | PRISONER MEDICAL EXP | $ 256.02 |  |
|  | REGIONAL PHARMACY | PRISONER MEDICATION | $ 599.46 |  |
|  | SH ECONOMIC DEV CORP | 2016 BUDGET ALLOTTME | $ 5,000.00 |  |
|  | SD DEPARTMENT OF REVE | BLOOD DRAW | $ 105.00 |  |
|  | SDSU EXTENSION SERVICE | SUPPLY | $ 44.00 |  |
|  | SERVALL | RUG/UNIFORM SERVICE | $ 153.65 |  |
|  | SHOPKO STORES OPERAT | INMATE PHARMACY/SUPP | $ 126.49 |  |
|  | SKINNER, MATTHEW L. PC | A&N/CAAF | $ 2,121.20 |  |
|  | SOFTWARE SERVICES INC | DATA PROCESSING BOSA | $ 1,420.00 |  |
|  | ST JAMES PARISH CENTER | ELECTION HALL RENTAL | $ 195.00 |  |
|  | STATE REMITTANCE CENTER | AUTO/MI STATE REMITT | $ 591.90 |  |
|  | STEVENS PLUMBING | REPAIR/SERIVCE | $ 2,510.21 |  |
|  | TAILORED SOLUTIONS CORP | ANNUAL SOFTWARE LICE | $ 550.00 |  |
|  | VANGUARD APPRAISALS INC | LICENSE AND SERVICE | $ 2,675.00 |  |
|  | VERIZON WIRELESS | VERIZON WIRELESS | $ 742.43 |  |
|  | WOODY'S WORK SHOP | CAR MAINTENANCE | $ 62.00 |  |
|  | YELLOW ROBE, LUKE | EXPERT WITNESS | $ 1,547.04 |  |
|  |  |  |  | **$ 55,966.54** |
| **COUNTY ROAD & BRIDGE** | |  |  |  |
|  | ADVANCED DRUG TESTING | DRUG TESTING | $ 26.00 |  |
|  | B&B AUTO SALVAGE | SALVAGE | $ 52.00 |  |
|  | B H ELECTRIC COOP INC. | UTILITY HWY ELECTRIC | $ 23.72 |  |
|  | BLACK HILLS ENERGY | UTILITY POWER ELECTR | $ 498.47 |  |
|  | BUCHHOLZ, MARTIN | UNIFORM ALLOWANCE | $ 100.00 |  |
|  | BUTLER MACHINERY CO. | SUPPLIES/REPAIRS | $ 405.24 |  |
|  | CHEYENNE SANITATION | SANITATION COLLECTIO | $ 74.00 |  |
|  | CITY OF EDGEMONT | CITY OF EDGEMONT WAT | $ 80.60 |  |
|  | DAKOTA FLUID POWER INC | PARTS/REPAIR | $ 276.97 |  |
|  | DIESEL MACHINERY, INC | PARTS | $ 77.57 |  |
|  | EDDIES TRUCK SALES | REPAIRS/PARTS | $ 56.73 |  |
|  | FALL RIVER AUTO SUPPLY | AUTO PARTS/REPAIR | $ 147.28 |  |
|  | FALL RIVER AUTO SUPPLY | AUTO SUPPLY | $ 401.62 |  |
|  | FORWARD DISTRIBUTING | SUPPLIES/PARTS | $ 131.45 |  |
|  | GOLDEN WEST | PHONE BILL/LONG DIS | $ 255.16 |  |
|  | GREAT WESTERN TIRE | TIRE | $ 153.93 |  |
|  | HILLS MATERIALS CO. | MATERIALS | $ 2,620.66 |  |
|  | HOT SPRINGS ACE HARDWARE | SUPPLY | $ 76.31 |  |
|  | HOT SPRINGS ACE HARD | SUPPLY | $ 135.91 |  |
|  | HOT SPRINGS AUTO | AUTO SUPPLY PARTS | $ 898.68 |  |
|  | HOT SPRINGS AUTO | SUPPLY/PARTS | $ 433.74 |  |
|  | CITY OF HOT SPRINGS | CITY WATER BILL | $ 18.51 |  |
|  | KIMBALL MIDWEST | SUPPLIES | $ 202.43 |  |
|  | LIBERTY CHRYSLER CENTER | PARTS | $ 87.20 |  |
|  | LYLE SIGNS | SIGNAGE | $ 508.63 |  |
|  | MICHAEL HIX CONSTRUCT | CONTRACT | $ 7,970.00 |  |
|  | NEBRASKA SALT & GRAIN | SUPPLY | $ 2,232.45 |  |
|  | NELSONS OIL & GAS INC. | FUEL | $ 13,282.43 |  |
|  | NELSONS OIL & GAS INC. | FUEL | $ 40.75 |  |
|  | ORMESHER, MARK | UNIFORM ALLOWANCE | $ 100.00 |  |
|  | POWERPLAN BF | REPAIR/PARTS/LABOR | $ 50.00 |  |
|  | RANCHERS FEED & SUPPLY | SUPPLY | $ 44.99 |  |
|  | RAPID CITY JOURNAL (THE) | ADVERTISING/PROCEEDI | $ 270.00 |  |
|  | RAPID DELIVERY | DELIVERY | $ 70.15 |  |
|  | SAFETY KLEEN | SUPPLIES | $ 124.47 |  |
|  | SD DEPT OF TRANSPORT | COST SHARE | $ 65,001.69 |  |
|  | SEILER, RANDY | CELLPHONE REIMBURSEM | $ 135.00 |  |
|  |  |  |  | **$ 97,064.74** |
| **911 SURCHARGE REIMB** | |  |  |  |
|  | GOLDEN WEST TECHNOLOG | TECHNOLOGY/SERVER/MA | $ 447.74 |  |
|  | GOLDEN WEST | PHONE BILL/LONG DIST | $ 573.73 |  |
|  | CENTURY LINK | 911 DISPATCH LINE TR | $ 8.78 |  |
|  | CENTURY LINK | 911 DISPATCH INCOMIN | $ 572.44 |  |
|  |  |  |  | **$ 1,602.69** |
| **EMERGENCY MGT** | |  |  |  |
|  | GOLDEN WEST TECHNOLO | TECHNOLOGY/SERVER/MA | $ 223.87 |  |
|  | GOLDEN WEST | PHONE BILL/LONG DIST | $ 132.85 |  |
|  | RESERVE ACCOUNT | POSTAGE PITNEY BOWES | $ 2.50 |  |
|  | QUILL CORPORATION | OFFICE SUPPLIES | $ 175.97 |  |
|  | VERIZON WIRELESS | VERIZON WIRELESS | $ 236.15 |  |
|  |  |  |  | **$ 771.34** |
| **M & P RELIEF** | |  |  |  |
|  | MICROFILM IMAGING SYS | SCANNING EQUIP LEASE | $ 145.00 |  |
|  |  |  |  | **$ 145.00** |
| **COURTHOUSE BUILDING FUND** | |  |  |  |
|  | FLINT ELECTRIC | SERVICE | $ 372.90 |  |
|  |  |  |  | **$ 372.90** |
|  | **Total For Bills December 6 to December 19** | | $ 155,923.21 | **$ 155,923.21** |

Break at 10:31 am and returned at 10:41 am.

Evans and Strozewski returned with the amended contract for the Edgemont Law Enforcement Agreement. Motion by Falkenburg, seconded by Abbott to follow the Sheriff’s recommendations and approve the 2017 Law Enforcement Agreement with Edgemont with the changes.

The collection options for county liens were discussed. Motion by Falkenburg, seconded by Allen to approve Credit Collection Bureau as the agency to perform lien collections for unpaid court appointed attorney, county assistance and inmate charges.

Motion by Falkenburg, seconded by Allen to do a one-time mailing for all liens that include a 30 day notice. Those who have, or initiate a repayment plan will not be turned over for collections unless agreements become delinquent.

Sword reported on the Karpel Solutions Software that his office viewed in Lincoln County on December 19th. This software package requires $3,300.00 at signing with the rest due after training. Karpel Solutions also takes care of information security. Motion by Falkenburg, seconded by Russell to enter into agreement with Karpel Solutions Software for the State’s Attorney’s office.

Motion by Falkenburg, seconded by Russell to move to executive session for legal matters as per SDCL 1-25-2 (3) at 10:55 am for discussion with Lyle Jensen and Jim Sword regarding the jail air handler. The Board exited executive session at 11:01 am.

Motion by Falkenburg seconded by Abbott to allow Action Mechanical to withdraw earlier accepted bid and allow for re-specifications and re-bidding.

Motion by Russell, seconded by Falkenburg to move to executive session for personnel matters as per SDCL 1-25-2 (1) at 11:04 am for discussion regarding Stacey Martin’s position. The Board exited executive session at 11:17 am.

Motion by Falkenburg, seconded by Abbott to approve Stacey Martin, GIS, as an appointed official, rather than hourly.

Motion by Russell, seconded by Falkenburg to approve Stacey Martin, GIS as primary Public Information Officer with Jenna Stokesberry as alternate Public Information Officer.

Motion by Falkenburg, seconded by Russell to move to executive session for personnel matters as per SDCL 1-25-2 (1) at 11:17 am. The Board exited executive session at 11:26 am.

Motion by Falkenburg, seconded by Russell to adjourn at 11:30 am.

/s/ Michael P Ortner

Michael P Ortner, Chairman

Board of Fall River County Commissioners

ATTEST:

/s/ Sue Ganje

Sue Ganje, Fall River County Auditor