

FALL RIVER COUNTY MINUTES OF APRIL 3, 2014

The Fall River Board of County Commissioners met in regular session on April 3, 2014. Present: Michael Ortner, Joe Allen, Joe Falkenburg, Deb Russell, and Sue Ganje, Auditor. Absent: Anne Cassens.

The Pledge of Allegiance was given; the meeting called to order at 9:00 AM.

The agenda was reviewed for conflicts; none were noted. Motion by Falkenburg, seconded by Russell, to approve the agenda as written. With no further discussion and all voting yes, the motion carried.

Motion by Russell, seconded by Falkenburg, to approve the minutes of the March 25, 2014 meeting. With no further discussion and all voting yes, the motion carried.

Applications for assistance were reviewed. Motion by Russell, seconded by Allen, to approve \$250.00 in rent assistance for CP #2014-10, with a repayment plan. With no further discussion and all voting yes, the motion carried.

Motion by Falkenburg, seconded by Allen, to approve \$150.00 in electricity assistance for CP #2014-7, with a repayment plan of \$100.0 per month for this and previous assistance. With no further discussion, Russell abstaining and all others voting yes, the motion carried.

Motion by Falkenburg, seconded by Russell, to approve \$150.00 in propane assistance for CP #2014-8, with a \$25 per month repayment plan for this and prior lien. With no further discussion and all voting yes, the motion carried.

Motion by Falkenburg, seconded by Russell, to approve \$23.99 in prescription assistance for CP #2014-9, with a repayment schedule. With no further discussion and all voting yes, the motion carried.

Motion by Falkenburg, seconded by Russell, to approve the 1-year raise for Gerard Heisinger to \$14.55 per hour, per Union contract, effective March 25, 2014. With no further discussion and all voting yes, the motion carried.

Motion by Russell, seconded by Falkenburg, to approve the 2-year raise for Kristi Hudson to \$11.25 per hour, per Union contract, effective April 16, 2014. With no further discussion and all voting yes, the motion carried.

The Board considered a change of meeting day but after reviewing the court calendar, schedule conflicts were noted and the matter dropped.

Motion by Russell, seconded by Falkenburg, to junk an HP Printer, courthouse asset

#1882. With no further discussion and all voting yes, the motion carried.

Motion by Russell, seconded by Falkenburg, to approve the Auditor's Account with the Treasurer as follows. With no further discussion and all voting yes, the motion carried.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

TO THE HONORABLE BOARD OF COUNTY COMMISSIONERS OF FALL RIVER COUNTY:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of this County on this 28th day of February, 2014.

Total Amt of Deposit in Wells Fargo Bank:	\$ <u>275.91</u>
Total Amt of Deposit in First Interstate Bank, Hot Springs:	\$ <u>994,384.34</u>
Total Amount of Cash:	\$ <u>1,184.93</u>
Total Amount of Treasurer's Change Fund:	\$ <u>900.00</u>
Total Amount of Checks in Treasurer's Possession, Not Exceeding Three Days:	\$ <u>16,050.86</u>
MONEY MARKET SAVINGS, First Interstate Bank:	\$ <u>8,368.24</u>
CERTIFICATES OF DEPOSIT, First Interstate Bank:	\$ <u>3,470,000.00</u>
Black Hills FCU:	\$ <u>250,000.00</u>

Itemized list of all items, checks and drafts that have been in the Treasurer's possession over three days:

Register of Deeds Change Fund:	\$500.00
Highway Petty Cash:	\$20.00
Election Petty Cash:	\$15.00

RETURNED CHECKS:

McMillin, Robert, \$272.95, LIC

Bell, James, \$270.00, LIC

TOTAL: \$4,742,242.23

Dated this 28th day of February, 2014.

/s/Sue Ganje

Sue Ganje, Auditor, Fall River County

The above balance reflects county monies, monies held in trust and monies collected for and to be remitted to other ENTITIES: SCHOOLS, TOWNS, TOWNSHIPS, FIRE AND AMBULANCE DISTRICTS AND STATE.

Motion by Falkenburg, seconded by Russell, to approve a 4-year hardware maintenance agreement with Election Systems and Software, authorizing the Auditor to sign. With no further discussion and all voting yes, the motion carried.

Motion by Falkenburg, seconded by Allen, to approve the updated SNAP / Thrift Food Plan eligibility chart for welfare income guidelines. With no further discussion and all voting yes, the motion carried.

Motion by Russell, seconded by Falkenburg, to set May 1, 2014 as the date for a hearing on an application for a restaurant liquor license made by Angostura Resort Management, Inc. With no further discussion and all voting yes, the motion carried.

Don Ackerman and Ray Palmer updated the Board on the 2014 AVTT plans and provided

a calendar of events so information could be included on the county website. Motion by Falkenburg, seconded by Russell, to approve \$5,000.00 to assist with expenses associated with the American Veterans Traveling Tribute and "Honoring Our Heroes" event. With no further discussion and all voting yes, the motion carried.

Auditor Ganje presented the 2013 annual report review and PT 92, the Auditor's Report of Collected and Uncollected taxes for 2012, payable in 2013.

Wally Campbell, Jail Sergeant, presented a contract for approval. Motion by Falkenburg, seconded by Russell, to approve an agreement with Live Scan for a fingerprinting system, which will keep the jail compliant with regulations, at a cost of \$5,131.00 per year. With no further discussion and all voting yes, the motion carried.

Campbell also discussed the need to replace a computer that is part of the video system. Motion by Falkenburg, seconded by Allen, to approve \$2,687.36 to upgrade the computer used for the Jail video monitor. With no further discussion and all voting yes, the motion carried.

Randy Seiler, Highway Supervisor, presented fuel transfers. Motion by Russell, seconded by Falkenburg, to approve transfers to reimburse the Highway Department for fuel used from March 1, 2014 through March 31, 2014 in the following amounts: the Sheriff's Office, \$2,661.90; the Courthouse, \$343.01; and the Weed Board, \$114.03. With no further discussion and all voting yes, the motion carried.

Applications were presented for approval. Motion by Falkenburg, seconded by Allen, to approve an application made by Shawn Edgars to occupy the right-of-way located from the west side to the east side of a gravel road located east of Oral. With no further discussion and all voting yes, the motion carried.

Motion by Falkenburg, seconded by Russell, to approve two permits for Steve Simunek for approach connections to the south side of Angostura Road, #1A, one located approximately 500' and one 700' west of the intersection of Highways 18 and 385 to serve residences, to be completed by April 15, 2014, with the requirement that culverts will be installed by Simunek if they are needed. With no further discussion and all voting yes, the motion carried.

Motion by Allen, seconded by Falkenburg, to approve agreement #410525 with Brosz Engineering for bridge inspections at a maximum limiting amount of \$24,099.92. With no further discussion and all voting yes, the motion carried.

The Board discussed inspecting county bridges during the road tour; Seiler has a list of bridges that could be replaced and bridges that are over 50 years old.

Motion by Russell, seconded by Falkenburg, to approve bills as presented with the contingencies for repayment of the county assistance applications. With no further discussion

and all voting yes, the motion carried.

General Fund

Commissioners	March Salaries	\$2,963.57
Auditor's Office	March Salaries	\$6,591.88
and additional overtime of		\$23.16
Elections	March Salaries	\$1,012.88
Treasurer's Office	March Salaries	\$5,602.67
and additional overtime of		\$1,463.79
State's Attorney Office	March Salaries	\$4,824.73
and additional overtime of		\$265.89
Maintenance	March Salaries	\$4,278.24
and additional overtime of		\$12.47
Department Of Equalization	March Salaries	\$8,217.06
and additional overtime of		\$148.08
Register Of Deeds Office	March Salaries	\$3,958.03
Veterans Services Office	March Salaries	\$1,771.42
GIS	March Salaries	\$1,704.82
and additional overtime of		\$107.97
Nurse's Office	March Salaries	\$1,858.50
Sheriff's Office	March Salaries	\$14,244.48
and additional overtime of		\$2,255.30
Jail	March Salaries	\$7,298.04
and additional overtime of		\$2,702.85
Dispatch	March Salaries	\$7,387.50
and additional overtime of		\$166.32
24/7	March Salaries	\$1,920.68
County Extension Office	March Salaries	\$1,729.58
Weed Dept	March Salaries	\$2,283.28
Coroner	March Salaries	\$73.88
Fidelity Sec. Life Ins Co	Vision	\$186.02
American Family Assurance	Ins	\$434.35
Appliance & Elect Outlet	Equip	\$600.00
Battle Mountain Welding	Supply	\$1,450.00
Black Hills Ortho & Spine	Inmate	\$275.28
Bingham, James	CAAF	\$772.20
BH Family Health Clinic	Inmate	\$566.00
Black Hills Power	Utility; Assist	\$3,654.55
Blue Cross / Blue Shield	Ins	\$24,770.40
Boston Mutual Life Ins Co	Ins	\$114.65
Cardmember Service	Supply	\$64.85
CBM Food Service	Inmate	\$1,646.88
Credit Collection Bureau	Garnishment	\$66.50

Dakota Leasing Company	Equip	\$190.00
Dakota Supply Group	Supply	\$25.69
Dale's Repair	Car Maint	\$2,180.00
Delta Dental Plan Of SD	Ins	\$1,870.15
Support Pyt Clearinghouse	Child Support	\$286.25
EFTPS	Payroll Taxes	\$26,115.59
Edgemont Herald Tribune	Publication	\$1,096.38
Falkenburg, Joe	Travel	\$97.68
Fall River Sheriff Trust	Supply	\$127.00
Farrell, Farrell & Ginsbach	Deputy SA	\$2,575.00
First Interstate Bank	March Service Chg	\$36.85
Franklin, Ginger	Inmate	\$35.00
Health 4 Life	Dues	\$20.00
Healthport	Investigation	\$20.40
Hillyard Floor Care Supp	Supply	\$325.59
Hot Springs Ace Hardware	Supply; Repair	\$320.51
Hot Springs Automotive	Supply; Repair	\$36.69
City Of Hot Springs	Investigation	\$40.00
Inventory Trading Company	Uniform	\$290.36
Keizer, Brad	Travel	\$195.73
LIUNA Laborers Local 620	Dues	\$250.00
Lewis & Clark Mental	MI	\$160.00
Maher, Tom	Juror	\$107.40
Manlove Psychiatric Group	Inmate	\$83.33
Massa Donald DDS	Inmate	\$202.00
Mid Dakota Vegetation Mgt	Grant	\$18,408.00
Mobile311 LLC	Contract	\$200.00
Nationwide Retirement Sol	Ins	\$220.61
Neve's Uniform Inc	Uniform	\$300.74
New York Life Insurance	Ins	\$25.00
Norton's Sinclair	Car Maint	\$95.00
O'Neill, Justin	CAAF	\$1,715.94
Palmer, Ray	Travel	\$58.66
Penn Co Sts Atty Office	MI	\$215.00
Penn County Sheriff	MI	\$791.98
PJ's Hi-D-Way	Propane	\$4,840.00
Powerphone Inc	Training	\$129.00
Quill Corporation	Supply	\$679.16
Radioshack	Supply	\$51.97
Rapid Chevrolet Co., Inc	Car Maint	\$40.90
Rapid City Journal	Publishing	\$736.35
Rapid Fire Protection Inc	Insp	\$275.00

Sanichem	Supply	\$394.08
South Dakota St Treasurer	Sales Tax	\$132.18
SD Assn Of County Comm.	Directory	\$10.00
SD Department Of Revenue	Inmate	\$140.00
SISMA	Dues; Invader	\$1,350.00
SD Retirement System	Retirement	\$12,936.48
Servall	Supply	\$132.18
Shopko	Inmate; Supply	\$3,415.87
Snowfighters	Contract	\$25.00
SD Supplement Retirement	Retirement	\$200.00
United Way Black Hills	Donation	\$52.50
Vanway Trophy	Supply	\$11.98
Verizon Wireless	Cell Phone	\$1,098.29
Weakland, Wendy	Travel	\$53.77
Wyoming Child Support	Child Support	\$550.00
Yankton Co Treasurer	MI	\$110.00
Juror Fee	Jury	\$1,870.02
Witness Fee	Witnesses	\$387.18
Simunek, Carla	Refund	\$716.08
	General Fund Total	\$208,525.27

Road & Bridge

County Road & Bridge Admin	March Salaries	\$4,533.92
County Road & Bridge Const and additional overtime of	March Salaries	\$17,924.59
A & B Welding Supply Co.	Repair	\$341.79
Adams Isc	Supply	\$364.00
Al's Metal Work, Inc	Supply	\$334.76
Fidelity Sec. Life Ins Co	Supply	\$1,401.34
American Family Assurance	Vision	\$75.36
Black Hills Power	Ins	\$504.58
Black Hills Truck & Trail	Utility; Assist	\$748.51
Blue Cross / Blue Shield	Repair	\$53.78
Butler Machinery Co.	Ins	\$6,192.60
Certified Laboratories	Supply; Repair; Equip	\$270,432.99
Delta Dental Plan Of SD	Supply	\$149.00
Diesel Machinery, Inc	Ins	\$418.55
Eddies Truck Sales	Repair	\$515.00
EFTPS	Repair	\$13.35
Edgemont, City Of	Payroll Taxes	\$7,328.37
Fall River Auto Supply	Utility	\$73.50
Fall River Health	Repair; Supply	\$542.12
	Prof Ser	\$60.00

Flint Electric	Repair	\$754.41
Forward Distributing	Supply	\$310.85
Hot Springs Ace Hardware	Supply; Repair	\$65.44
Hot Springs Automotive	Supply; Repair	\$1,537.00
Ricoh USA Inc	Utility	\$75.00
Kimball Midwest	Supply	\$255.86
LIUNA Laborers Local 620	Dues	\$150.00
Lyle Signs	Supply	\$172.16
McKie Ford Lincoln	Repair	\$1,054.68
Midcontinent Testing	Supply	\$366.00
Radioshack	Supply	\$4.69
Rapid Delivery	Repair	\$103.20
Rapp Sales Company	Supply	\$32.50
Safety Kleen	Repair	\$106.00
SD Dept Of Transportation	Supply	\$1,355.05
SD Retirement System	Retirement	\$3,655.12
Seiler, Randy	Phone; Travel	\$70.00
Sheehan Equipment, Inc.	Supply	\$64.03
SD Supplement Retirement	Retirement	\$30.00
Team Laboratory Chemical	Supply	\$490.50
The Little Print Shop	Supply	\$303.32
Twilight Inc	Supply	\$27.95
Pro Build	Supply; Repair	\$3.98
	Road & Bridge Total	\$322,995.85

911

911	March Salaries	\$1,563.17
and additional overtime of		\$266.76
Blue Cross / Blue Shield	Ins	\$619.26
Delta Dental Plan Of SD	Ins	\$38.05
EFTPS	Payroll Taxes	\$617.48
Century Link	Telephone	\$5.86
Rushmore Communications	Labor	\$752.00
SD Retirement System	Retirement	\$288.92
	911 Reimbur. Total	\$4,151.50

Emergency Mgt

Emergency Management	March Salaries	\$2,890.36
EFTPS	Payroll Taxes	\$1,230.74
Hot Springs Ace Hardware	Supply; Repair	\$5.39
Hot Springs Automotive	Supply; Repair	\$5.19
NASASP	Dues	\$39.00

Rapid Chevrolet Co., Inc	Car Maint	\$703.89
Rushmore Communications	Labor	\$220.00
SD Retirement System	Retirement	\$486.50
Verizon Wireless	Cell Phone	\$175.63
	Emergency Mgmt Total	\$5,756.70
L.E.P.C. Grant		
HSR Fueling LLC	Fuel	\$215.18
Pudwill, Norman	LEPC	\$60.00
Bastian, Tracy	LEPC	\$100.00
	L.E.P.C. Grant Total	\$375.18
Courthouse Building Fund		
Pro Build	Supply; Repair	\$23.29
Simunek, Carla	Refund	\$32.09
	Courthouse Bldg Fund	\$55.38
Fire Protection Fund		
Smithwick Fire Dept.	Bldg	\$2,000.00
	Fire Protection Fund Total	\$2,000.00
24/7 Sobriety Fund		
EFTPS	Payroll Taxes	\$501.13
	24/7 Sobriety Fund Total	\$501.13
	Grand Total	\$544,361.01

Motion by Allen, seconded by Falkenburg, to enter into Executive Session for legal matters, per SDCL 1-25-2(3). With no further discussion and all voting yes, the motion carried and the Board went into Executive Session at 9:58 AM.

The Board came out of Executive Session at 10:03 AM and took a break. The meeting resumed at 10:13 AM with public comment. Susan Henderson asked for an explanation of figures regarding delinquent taxes and a discussion of the tax certificate process followed.

Susie Hayes, Director of Equalization, met with the Board to set the date for review of property tax appeals. Motion by Falkenburg, seconded by Russell, to set the afternoon of April 17, 2014 as the time for convening the Consolidated Board of Equalization. With no further discussion and all voting yes, the motion carried.

An abatement for Ayesha Burkey was presented, which was requested due to a clerical error in the Equalization Department. A motion by Falkenburg to approve an abatement was withdrawn after a discussion on the need for a legal opinion on the matter, which will be added

to the April 17, 2014 agenda.

An abatement on ag land owned by John Beard was reviewed. Discussion was held on ag property valuations and efforts being made on the state level to adjust valuations. Motion by Allen, seconded by Ortner, to deny the abatement for John Beard on property taxes for 2013, payable 2014, as no appeal was filed. With no further discussion and all voting yes, the motion carried.

Anne Cassens joined the meeting via speakerphone at 11:12 AM.

A disability tax freeze for Lyle Rudloff was reviewed. Hayes discussed a portion of the property that could be frozen but noted as one structure is still under construction, she is unable to freeze the assessment until completed and fully assessed in value. Motion by Allen, seconded by Russell, to approve the valuation as assessed by DOE and SDCL guidelines, freeze cabin structure at 2012 value, and new construction will be added as completed. Tax will not change for '13 pay '14. With no further discussion, Falkenburg voting no and all others voting yes on a roll call vote, the motion carried.

Paul Nabholz requested an abatement on property that should be classified as ag land. Motion by Russell, seconded by Falkenburg, to approve an abatement of \$643.11 in 2013 property taxes, payable in 2014, for Tract 1, Hills Subdivision 12-7-5 and 7-7-6 as the property qualifies as ag land. With no further discussion and all voting yes on a roll call vote, the motion carried.

Cassens ended participation via speakerphone at 11:36 AM.

Kelli Rhoe, Acting Treasurer, updated the Board on research of properties owned by Gary Putnam, informing them they have a balance of \$148.91, which will be refunded to him or apportioned out to the entities, upon the advice of the Legislative Auditor. Additional transactions are being researched and dealt with as appropriate.

Motion by Falkenburg, seconded by Russell, to enter into Executive Session for personnel matters, per SDCL 1-25-2(1). With no further discussion and all voting yes, the motion carried and the Board went into Executive Session at 12:02 PM.

The Board came out of Executive Session at 12:13 PM. Motion by Russell, seconded by Falkenburg, to adjourn. With no further discussion and all voting yes, the motion carried and the Board adjourned at 12:14 PM.

/s/ Michael P. Ortner
Michael P. Ortner, Chairman
Board of Fall River County Commissioners

ATTEST:
/s/ Sue Ganje

Sue Ganje, Fall River County Auditor