POSITION TITLE: Sheriff Deputy

REPORTING TO: Fall River County Sheriff

SALARY: Hourly wage and all benefit selections available to County employee

HOURS: Law enforcement officers are required to work odd hours and be subject to call out at a moment’s notice, Officers are on duty 24 hours a day 7 days a week, holidays and weekends. Officers are required to work in all types of weather to ensure the safety of others.

LOCATION: Fall River County; some travel may be required for training and meetings.

 **PURPOSE:** Ensure and assist in the daily operations of department to provide safe environment for staff. Maintain and enforce municipal, county and state ordinances and laws as well as policies and directives, and standards of the Fall River County Sheriff Department. May be subject to adverse and hazardous working conditions, including violent and armed confrontations.

**PRIMARY DUTIES AND RESPONSIBILITIES:**

* Ensure enforcement of all laws including county ordinances, and state laws within board policy and jurisdiction of the Fall River County Sheriff Department.
* Oversee investigation of criminal activities that occur within jurisdiction of the Fall River County Sheriff Department or support other agencies conducting investigation.
* Direct the daily operations of the Sheriff Department to ensure effective law enforcement and coordinate activities with other department directors.
* Assist in the daily operation of the Fall River County Jail by providing court room security, transporting prisoners and mental health patients to and from court, Doctor’s appointments, to include other jurisdictions and or out of state when required.
* To assist with civil process, when required.
* Maintain and assure the proper working order and appearance of all personnel equipment and vehicles issued by the Fall River County Sheriff Office.
* Other duties as assigned.

**MINIMUM QUALIFICATIONS:**

* Training and ability to subdue offenders, including use of firearms and handcuffs.

**KNOWLEDGE:**

* Knowledge of overall operations of a Sheriff department.
* Knowledge of criminal investigations, report writing, and criminal law.
* Knowledge and experience in utilization of technical equipment including computers, cameras, and radar units.
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**SKILLS:**

* Proficiency in word processing/typing.

**ABILITIES:**

* Ability to be on-call status 24 hours a day, seven (7) days a week
* Ability to identify and analyze problems, evaluates alternative solutions and make sound judgments.
* Ability to move quickly and forcefully in response to unexpected situations.
* Ability to maneuver and work in a variety of ground conditions.
* Ability to operate patrol vehicles in emergency mode.
* Ability to get in and out of a patrol car on frequent basis.
* Ability to successfully pass a physical skills and agility test at time of graduation from the Law Enforcement Academy.
* Ability to render credible testimony in a court of law.

**EDUCATION, EXPERIENCE, LICENSES:**

* Must be 21 years of age
* Must possess a valid South Dakota driver’s license.
* Must possess a high school diploma or equivalency.
* Associate degree in police science, or criminal justice or related field preferred. Years of experience will be considered in place of college degree
* Must meet the minimum requirements as established by the Law Enforcement Standards Board.

**ADVANCEMENT/PROMOTION:** Wages may increase with position advancement/promotion.

THIS POSITION DESCRIPTION SHOULD NOT BE CONSTRUED TO IMPLY THESE REQUIREMENTS ARE THE EXCLUSIVE DUTIES OF THE POSITION. INCUMBENTS MAY BE REQUIRED TO FOLLOW ANY OTHER INSTRUCTIONS, AND TO PERFORM ANY OTHER RELATED DUTIES AS MAY BE ASSIGNED.