

County Procedures For E-recording

- ❖ Electronic recordings will be received between the hours of 8:00 am and 5:00 pm Mountain Time. E-packages may be submitted at any time, however, they might not always be recorded same day.
- ❖ Recording fees and transfer taxes are paid to the county by the Delivery Agent (Simplifile) through ACH, therefore, e-recording customers must have an ACH account set up with the Delivery Agent.
- ❖ Only Electronic Models 2 and 3 will be accepted (visit pria.us for additional information.)
- ❖ Documents must be original and scanned in black and white with a minimum of 300 dpi.
- ❖ Electronic documents must adhere to all South Dakota Statutes.
- ❖ Images must be sent in TIFF or PDF.
- ❖ Documents will be rejected if not legible.
- ❖ This County's electronic recording provider is Simplifile.
- ❖ The Fall River County ROD, by communicating the request to Simplifile, reserves the right to terminate the right for submitter customers to continue to e-record.
- ❖ There are no additional fees charged by this county for e-recording, however, a submission fee will be charged by the submitter vendor.
- ❖ Currently all recordable documents will be accepted electronically, by the County Register of Deeds with the exception of plats.