

## **FALL RIVER COUNTY APPROVED MINUTES OF DECEMBER 18, 2018**

The Fall River Board of County Commissioners met in regular session on December 18, 2018 in the courtroom on the second floor of the Courthouse. Present: Ann Abbott, Joe Allen, Joe Falkenburg, Paul Nabholz, Deb Russell and Sue Ganje, Auditor.

The Pledge of Allegiance was stated, and the meeting called to order at 9:00 a.m.

The agenda was reviewed for conflicts; none were noted. ALL MOTIONS RECORDED IN THESE MINUTES WERE PASSED BY UNANIMOUS VOTE, UNLESS OTHERWISE STATED.

Motion made by Nabholz, seconded by Abbott, to approve the agenda as written.

Motion made by Falkenburg, seconded by Allen, to approve CP 2018-07 in the amount of \$340.00. Falkenburg and Nabholz donated \$50.00 each to the applicant to assist with her first two reimbursements to the county. With Nabholz voting no, all others voting yes, motion carries.

Motion made by Nabholz, seconded by Russell, to approve the minutes of November 20, 2018.

The December 4, 2018 minutes were not available.

Motion made by Abbott, seconded by Russell, to set a contingency transfer and supplement hearing for December 27, 2018 at 9:10 a.m.

Motion made by Russell, seconded by Nabholz, to approve the surplus of the Register of Deed's office shredder, #01876, to junk

Motion made by Abbott, seconded by Russell to set the first meeting date in January for January 8, 2019.

Kelli Rhoe, Treasurer, and Lyle Jensen, Building Supervisor, met with the board. Motion made by Allen, seconded by Nabholz, to approve the quote in the amount of \$1,173.00 to purchase a new computer from Golden West for the treasurer to use with the new upcoming Cars program.

Dustin Ross, Andersen Engineers, met with the board. Motion made by Russell, seconded by Abbott, to approve the following resolution:

### **FALL RIVER COUNTY RESOLUTION #2018-33**

**A plat of Pedersen Tracts 1, 2, and 3 of Section 34, T8S, R3E, BHM, Fall River County, South Dakota**

**(Formerly the NE1/4 lying S. of Hwy 18S)**

WHEREAS, there has been presented to the County Commissioners of Fall River County, South Dakota, the within plat of the above described lands, and it appearing to this Board that the system of streets conforms to the system of streets of existing plats and section lines of the county; adequate provision is made for access to adjacent unplatted lands by public dedication or section line when physically accessible; all provisions of the county subdivision regulations have been complied with; all taxes and special assessments upon the property have been fully paid; and the plat and survey have been lawfully executed; now and therefore,

BE IT RESOLVED that said plat is hereby approved in all respects.

Dated this 18<sup>th</sup> day of December, 2018.

ATTEST:

/s/Sue Ganje

Fall River County Auditor's Office

/s/Joe Falkenburg

Fall River County Board of Commissioners

Bob Evans, Sheriff, met with the board. Motion made by Russell, seconded by Nabholz, to approve hiring Amanda Hylle, 24/7, at \$13.00 per hour to fill a vacancy.

Motion made by Russell, seconded by Allen, to adjust the quote off of state bid to an all wheel drive vehicle, which will be approximately \$2,000.00 more in cost.

Susie Hayes, Director of Equalization, met with the board to provide information on an abatement request for Motel 6. Motion made by Nabholz, seconded by Allen to deny the application for an abatement from Motel 6, for 2017 pay 2018 taxes. Reason, as no appeal was filed.

Motion made by Allen, seconded by Abbott, to appoint Mark Tubbs to represent the board at the Black Hills Regional Multiuse Coalition and to report to the board as needed.

Tracy Anderson, Hell Canyon District Ranger, Black Hills National Forest and Megan Buehler, Forest Land Specialist, met with the board. An informal briefing was given to the board about an upcoming land exchange. The proposal exchange includes approximately 624.52 acres of federal land for approximately 598.92 non -federal land in Custer and Fall River Counties. Only 73 of those acres are in Fall River County. Some discussion was also held on managing the timber in the Black Hills and pine beetles. Anderson and Buehler will be back mid-summer with environment analysis and more information.

Frank Maynard, Emergency Management, met with the board. Motion made by Russell, seconded by Allen, to approve travel for Maynard to Pierre to attend the South Dakota Fire Instructors Conference on January 12 and January 13, 2019.

Maynard updated the board about the SLA 4<sup>th</sup> quarter reimbursement has been received in the amount of \$11,357.82; an IMAT meeting will be in Rapid City that he will be attending; Fall River County received a reimbursement in the amount of \$3,638.02 for the Vineyard Fire. Maynard stated we are in high fire danger due to the dry conditions this winter.

Motion made by Russell, seconded by Abbott, to approve the bills as follows:

**GENERAL FUND**

ASSN OF SD COUNTY W&P BDS	ANNUAL DUES	\$150.00
AUDRA HILL CONSULTING,INC	MI QMHP EVALUATION	\$1,750.13
A'VIANDS LLC	INMATE FOOD/SUPPLY	\$9,967.19
A-Z SHREDDING INC	SHREDDING	\$138.40
BESLEY LAW OFFICE	CAAF	\$1,304.20
BLACK HILLS CHEMICAL	SUPPLY	\$249.76
BLACK HILLS R M U C	2019 DUES	\$100.00
CARDMEMBER SERVICE	CARDMEMBER SERVICES	\$2,584.21
CENTURY BUSINESS LEASING	COPIER LEASE/USAGE/METER	\$1,454.75
CHEYENNE SANITATION	SANITATION COLLECTION	\$371.73
CLINICAL LABORATORY OF	AUTOPSY	\$2,136.00
CULLIGAN SOFT WATER	RENTAL/SUPPLY	\$223.50
DATA MANAGEMENT, INC	ANNUAL LICENSE	\$3,491.52
EN-TECH LLC	FUMIGATION	\$110.00
DUDE SOLUTIONS	GIS SUPPORT	\$229.44
FARRELL,FARRELL &GINSBACH	CAAF	\$2,549.13
FINK, TERESA L	COURT REPORTER	\$50.40
FALL RIVER COUNTY HERALD	PUBLICATION	\$901.86
GOLDEN WEST TECHNOLOGIES	TECHNOLOGY/SERVER/MA/IT	\$3,459.92
GOLDEN WEST	PHONE BILL/LONG DISTANCE	\$1,344.43
HOBART SALES & SERVICE	SERVICE/REPAIR	\$279.92
HOT SPRINGS ACE HARDWARE	SUPPLY	\$128.25
HOT SPRINGS AUTOMOTIVE	SUPPLIES	\$168.78
CITY OF HOT SPRINGS	CITY WATER BILL	\$781.05
INVENTORY TRADING COMPANY	UNIFORMS	\$231.00
JOHNSON, KIMBERLY K	COURT REPORTER	\$118.00
KIRSCHENMANN, KEVIN	BLOOD DRAW	\$200.00
LEWIS & CLARK BEHAVIORAL	MI	\$165.00
LINCOLN CO TREASURER	MI	\$184.00
LOGUE PATRICIA	TRANSPORT RIDE-A-LONG	\$80.00
MARCO	PRINTER LEASE	\$165.00
MASTEL, BRUCE	DATABASE SETUP & MONITORING	\$35.00
MEDICAL WASTE TRANSPORT	UTILITY	\$172.49
MICROFILM IMAGING SYSTEMS	SCANNING EQUIPMENT LEASE	\$220.00
NORTON'S SINCLAIR	REPAIR/MAINTENANCE	\$189.50
NUTRIEN AG SOLUTIONS	SUPPLIES	\$3,521.20
O'DAY, VALARIE	COURT REPORTER	\$304.00
O'NEILL, JUSTIN	CAAF	\$7,813.16
PENN CO STS ATTNY OFFICE	MI	\$215.00
PENNINGTON COUNTY JAIL	INMATE HOUSING PENNINGTON	\$8,222.80

RESERVE ACCOUNT	POSTAGE PITNEY BOWES	\$987.00
QUILL CORPORATION	SUPPLIES	\$505.29
RAPID CITY JOURNAL (THE)	PUBLICATION	\$1,273.87
RAPID CITY REGIONAL	MI	\$1,049.25
SD DEPARTMENT OF HEALTH	BLOOD DRAW	\$2,295.00
SDSU WEST RIVER AG CENTER	REIMBURSEMENT	\$368.96
SERVALL	RUGS/MATS/UNIFORMS	\$402.12
SHOPKO STORES OPERATING	INMATE PHARMACY/SUPPLY	\$142.82
SOFTWARE SERVICES INC	DATA PROCESSING BOSANOVA	\$700.00
STATE REMITTANCE CENTER	AUTO/MI STATE REMITTANCE	\$1,843.80
STEVEN'S AUTOMOTIVE	REPAIR	\$63.07
NORTON, MIKAYLA	BLOOD DRAW	\$75.00
STEVEN'S PLUMBING	REPAIRS	\$21.00
TREFZ, MARILYN	MI	\$105.80
BUILDER'S FIRST SOURCE	SUPPLY	\$25.99
ULINE SHIPPING SUPPLY	SUPPLY	\$191.05
YANKTON CO TREASURER	MI	\$118.75
NORTON, LYLE	UNIFORM ALLOWANCE	\$61.38
	TOTAL FOR GENERAL FUND	\$65,990.87

**COUNTY ROAD & BRIDGE**

A & B WELDING SUPPLY CO.	WELDING SUPPLY	\$43.94
BARKER CONCRETE & CONSTRUCTION	CONSTRUCTION	\$22,286.16
CHEYENNE SANITATION	SANITATION COLLECTION	\$74.00
CITY OF EDGEMONT	CITY OF EDGEMONT WATER	\$80.60
DAKOTA SUPPLY GROUP	SUPPLY	\$106.32
DALE'S TIRE & RETREADING	TIRES	\$571.52
DIESEL MACHINERY, INC	SUPPLY	\$90.87
DWARE INC	2019 SOFTWARE SUPPORT	\$3,025.00
EDDIE'S TRUCK SALES	PARTS	\$185.11
FALL RIVER AUTO SUPPLY	PARTS	\$36.37
GOLDEN WEST TECHNOLOGIES	TECHNOLOGY/SERVER/MA	\$235.00
GOLDEN WEST	PHONE BILL/LONG DISTANCE	\$252.83
GREAT WESTERN TIRE	TIRES	\$2,210.48
GRIMM'S PUMP SERVICE INC	PARTS	\$1,046.00
HOT SPRINGS ACE HARDWARE	SUPPLY	\$44.79
HOT SPRINGS AUTOMOTIVE	SUPPLIES	\$539.68
CITY OF HOT SPRINGS	CITY WATER BILL	\$19.31
MACIEJEWSKI, CALVIN	UNIFORM ALLOWANCE	\$150.00
MG OIL	SUPPLY	\$15,593.29
NEWMAN TRAFFIC SIGNS	SIGNAGE	\$292.25
ORMESHER, MARK	UNIFORM ALLOWANCE	\$150.00
ROCKMOUNT RESEARCH	SUPPLY	\$824.99
RUNNINGS FARM & FLEET	SUPPLY	\$393.94

SEILER, RANDY	CELL REIMBURSEMENT	\$225.00
TRUE NORTH STEEL	CULVERT	\$163.20
	TOTAL FOR COUNTY ROAD AND BRIDGE	\$48,640.65
<b>911 SURCHARGE REIMBURSEMENT</b>		
GALLS	UNIFORM ALLOWANCE	\$56.05
GOLDEN WEST TECHNOLOGIES	TECHNOLOGY/SERVER/MA	\$235.00
GOLDEN WEST	PHONE BILL/LONG DISTANCE	\$754.79
INVENTORY TRADING COMPANY	UNIFORMS	\$254.00
CENTURY LINK	911 PHONE LINES/911 DISPATCH LINES	\$591.10
SIMUNEK, TRINA	UNIFORM ALLOWANCE	\$105.94
	TOTAL FOR 911 SURCHARGE REIMBURSEMENT	\$1,996.88
<b>EMERGENCY MANAGEMENT</b>		
CARDMEMBER SERVICE	CARDMEMBER SERVICES	\$291.40
GOLDEN WEST TECHNOLOGIES	TECHNOLOGY/SERVER/MA	\$235.00
GOLDEN WEST	PHONE BILL/LONG DISTANCE	\$163.09
MARCO	PRINTER LEASE	\$34.05
RUSHMORE COMMUNICATIONS	EMERGENCY RADIO REPAIR	\$954.25
	TOTAL FOR EMERGENCY MANAGEMENT	\$1,677.79
<b>COURTHOUSE BUILDING FUND</b>		
AUDIO-VIDEO SOLUTIONS,INC	ACOUSTIC PANELS	\$4,511.95
	TOTAL FOR COURTHOUSE BUILDING FUND	\$4,511.95
	TOTAL PAID BETWEEN 12/05/18 AND 12/18/18	\$122,818.1

Break was taken at 9:53 a.m. and the meeting resumed at 10:03 a.m.

Public comment was heard from Lyle Jensen, requesting the morning of Christmas Eve off. Discussion was held on issues that occur when additional time off is given, so the board denied the request, with their apologies.

Randy Seiler, Highway Superintendent, met with the board. Motion made by Abbott, seconded by Allen, to approve the reimbursement to the highway department for November 2018 fuel used or work performed as follows: Weed & Pest for \$370.41; Sheriff's Department for \$2,213.86; Building for \$242.23; Emergency Management for \$83.68; Director of Equalization for \$139.47; State's Attorney for \$22.40; and Election for \$29.24.

Motion made by Russell, seconded by Nabholz, to authorize the application to the Bridge Improvement Grant Program for bridge (structure) #24-029-014.

Seiler advised the board of a project in the Town of Oelrichs. Motion made by Abbott, seconded by Allen, to apply for a Community Grant to assist with the cleaning of Oelrichs Main Street. The motion was withdrawn by Abbott and Allen; it will be on the next agenda.

Seiler updated the board that there will be a new oil well coming northwest of Edgemont and Seiler will get a haul road agreement. Seiler stated that they are still graveling when they can. Discussion was held on some phone calls the commissioners received on roads, as well as

directing people to contact Seiler.

Allen Schaefer, Department of Legislative Audit met with the board to give his closing conference on the 2016 – 2017 audit. Discussion was held about things that could be improved upon.

Discussion was held on Oglala Lakota County contract with Fall River County. Motion made by Abbott, seconded by Russell, to have deputy state's attorney Ahrendt review the 2019 Fall River and Oglala Lakota County contract.

A Fall River video recording policy draft was reviewed and discussion was held. Motion made by Nabholz, seconded by Allen, to approve the draft for the Fall River video recording policy with a correction to #12, with the complete approved policy as follows:

In order to make government more accessible and more informative to its citizens and allow for a more participative process, Fall River County has established the following policy for the recording of public meetings:

- 1) Types of meetings to be recorded
  - a. Board of Commissioners
  - b. Any other meetings the commissioners determine to be recorded
- 2) Meeting videos will be linked from the County website at [fallriver.sdcounties.org](http://fallriver.sdcounties.org) and will be available online for 24/7 viewing on the following channel: Fall River County Commission SD at [www.youtube.com](http://www.youtube.com) and will be available 24 hours after the conclusion of the meeting.
- 3) The meeting may be broadcasted on a local government cable station.
- 4) Recordings/DVD's shall be kept permanently and retained by the responsible County Office.
- 5) The original recording/DVD will not be available to the public.
- 6) Anyone wishing to obtain an edited DVD of a recording must make a request in writing to the County Auditor's Office and provide payment of \$10.00 per DVD. The revenue received shall be deposited in the County General Fund.
- 7) The request for a DVD should be made with 24 hour advance notice.
- 8) Recording/DVD's are made for broadcast purposes only. The official record of proceedings shall be the minutes as approved by the governing body.
- 9) The recordings are provided as a public service and do not constitute an official record. No warranty or guarantee of any kind is provided.

- 10) Robert's Rules will be followed during meetings.
- 11) Each person addressing the board must introduce themselves.
- 12) Any person requesting to address the commission on a meeting agenda item may be given one minute or less to do so at the discretion of the chairperson. All other comments they have will be addressed during public comment.
- 13) The board requires that any individual that has an issue with any department, first address that issue with the pertinent department supervisor. If issue is unresolved, then it may be brought to the commission. Comments addressing individual employees will not be allowed.
- 14) Recordings will be edited for language and nudity as per FCC regulations.

Motion made by Russell, seconded by Nabholz, to adjourn at 10:49 a.m.

/s/ Joe Falkenburg  
Joe Falkenburg, Chair  
Board of Fall River County Commissioners

ATTEST:  
/s/ Sue Ganje  
Sue Ganje  
Fall River County Auditor