

**FALL RIVER COUNTY
COUNTY COMMISSIONERS
COURTHOUSE
906 NORTH RIVER ST
HOT SPRINGS, SOUTH DAKOTA 57747
PHONE: (605) 745-5130 FAX: (605) 745-6835**

**FALL RIVER BOARD OF COUNTY COMMISSIONERS
Second Floor Courtroom**

Tuesday, March 7, 2017

- 8:00 Commission review of bills
9:00 Call Meeting to Order
Pledge of Allegiance
Conflict Of Interest Items for Board Members
Action Items for Consideration:
*Agenda
*Minutes of February 21, 2017
*Medical assistance denial; death expense applications
*January 31st, 2017 Auditor's Account with the County Treasurer
- (Move any unfinished business to the end of the meeting if needed)
- 9:10 Bob Evans, Sheriff & Vince Logue, Deputy Sheriff – Consideration to fill Civil Transport Deputy position with a Certified Law Enforcement officer; 2017 Forest Service agreement
9:20 Dustin Ross, Andersen Engineers - Schroth Tract Plat
9:25 Lyle Jensen, Bldg Supv – Golden West quote, Memory Expansion for Server, \$3,300
9:30 Frank Maynard, EM – Records retention Resolution for Emergency Mgt; Body camera update
9:35 Commissioner Nabholz – Update on Senate Bill 86; Rural Taxing Districts; Tax Deeds
9:45 Susie Simkins, Dir of Equal, Stacey Martin, GIS – Request for Prc Create (parcel recreate) Module Contract
9:55 Todd Givler, KOA Campground – Sign permit application
10:00 Randy Seiler, Highway Superintendent – Fuel Transfers; Surplus of gravel trucks, request sealed bids 4-4-17, 10:15 am, appoint 3 appraisers; Private road contracts - Lloyd & Kay Flock, \$95.00 and Charles & Sonja Wilcox, \$83.00; Travel approval, April 5 and 6, 2017, Asphalt Conference, Pierre; Updates
10:15 Approve Bills & Break
10:20 Public Comment
10:30 Robert Chubb – Request for abatement (Veterans exemption)
10:35 Susie Simkins, Dir of Equal – Abatements-Add-ons; Set Equalization dates; AY17 valuation update;
10:45 Michelle Brock, Brian Scott, Battle Mtn Humane Society – Follow up with history of number of calls in the county for animal control; Review of qualifications for Animal Control Officers; Possible appointment as Animal Control officers for FR County
11:00 Discussion on upcoming sale of old ambulance building

Executive Session – Legal per SDCL 1-25-2 (3) (possible action on the sale of the old ambulance building)
Executive Session as per SDCL 1-25-2 (1), personnel matters – Union Contract, possible approval, and (3), legal
Adjourn

Official agendas are set 24 hours prior to a meeting, any items added at the meeting will be heard for informational purposes only. If any items require action, such action will be deferred to the next meeting. **Note, Preliminary shut off for agendas is Thursday at 5:00 pm for Tuesday meetings to allow information to be sent out to Commissioners. Fall River County fully subscribes to the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of accommodations, please notify the commissioners' office, (605) 745-5132, 24 hours prior to the meeting so that appropriate services and auxiliary aids are available.

FALL RIVER COUNTY MINUTES OF FEBRAURY 21, 2017

The Fall River Board of County Commissioners met in regular session on February 21, 2017. Present: Ann Abbott, Joe Allen, Joe Falkenburg, Paul Nabholz, Deb Russell and Sue Ganje, Auditor.

The Pledge of Allegiance was given and the meeting called to order at 9:00 AM.

The agenda was reviewed for conflicts; none were noted. ALL MOTIONS RECORDED IN THESE MINUTES WERE BY UNANIMOUS VOTE, UNLESS OTHERWISE STATED.

Motion made by Nabholz, seconded by Abbott, to approve the agenda as written.

No action was taken on approval of 2-7-17 minutes at this time.

The codified law authorizing Consolidated Boards for Equalization was reviewed. Motion made by Nabholz, seconded by Russell, to have the County Auditor send a letter to ask if entities that have not combined with consolidated County Equalization, as per SDCL 10-11-66, would be interested in the future.

Nabholz requested setting a Thursday deadline at 5 p.m. for meeting agenda items. Discussion was held, and it was noted that an agenda and packet of information could be sent as the tentative agenda on Friday, while still allowing emergency items to be put on the agenda by the deadline on Monday morning. Motion made by Nabholz, seconded by Russell to make preliminary cut off at 5 p.m. on Thursdays to allow agenda and information to Commissioners on Friday, with final agenda to be posted 24 hours prior to the meeting.

Nabholz spoke of a note he sent to the paper, giving apologies to Hal Wick and commissioners to cover the issue of two e-mails that had been sent out but not forwarded on. This was in reference to his investment bill (Legislative Senate Bill 86), reassessment of the agricultural golf course lots, and investments. Nabholz also advised that he would like to have State's Attorney Sword ask Attorney General Jackley for an opinion on how to make properties in the rural service district non agricultural rather than agricultural.

Lyle Jensen, Building Supervisor, met to discuss the upcoming sale of the old Hot Springs Ambulance building. Discussion was held on changes that could be made if the county acquired the property, possibly moving the County Health Nurse and Veteran Service offices and using those spaces for the Sheriff and Deputies. Allen stated his objection at keeping prime real estate off of the tax rolls, and that the jail is still being discussed. Nabholz noted that this was an already built facility. Jensen noted a possible meeting room for commissioners when there is a conflict. Brief discussion was held on the previously proposed building across the street. Motion made by Russell, seconded by Nabholz to tour the building to see if it would fit the County's needs. With Allen voting no and all others voting yes the motion carried.

Frank Maynard, Emergency Management, presented a quote in the amount of \$1,599.00 for an AED Defibrillator package and spoke of the package details. Maynard has been unable to find grant funds for an AED. It was noted there is one in the jail. Motion made by Nabholz, seconded by

Allen to not purchase AED at this time.

Maynard updated the board on Homeland Security items that had been submitted. Falkenburg wanted a follow up on body cameras. Maynard will have an update at the next meeting. No fires or incidents to report.

Edie Jenniges, State's Attorney's office, presented a contract for their copier replacement. Motion made by Russell, seconded by Abbott to enter into a lease contract with Century Business Products, 60 months, for a color Kyocera.

Julie Tomlinson, Auditor's office, met with the commissioners to discuss a special pay plan through the South Dakota Retirement System. Motion made by Russell, seconded by Allen to approve the following resolution addressing lump sum payouts for qualified employees. With Nabholz voting no and all others voting yes, the motion carried.

Fall River County Resolution #2017-05

RESOLUTION TO BECOME A SOUTH DAKOTA RETIREMENT SYSTEM SPECIAL PAY PROGRAM UNIT

Be it resolved as follows:

WHEREAS, SDCL Chapter 3-13A offers qualified employees of special pay program employer units of the South Dakota Retirement System (SDRS) the opportunity of receiving a tax advantage and a Social Security advantage when terminating active service in SDRS by having special termination payments transmitted to the special pay program;

WHEREAS, SDCL 3-3A offers such qualified members' employers a corresponding Social Security advantage;

WHEREAS, Fall River County agrees to transmit all special pay data by electronic media and understands that reporting final compensation data electronically is a condition which must be met in order to participate;

WHEREAS, Fall River County understands and agrees to the following points:

Only special, lump-sum payments made to an employee at the time of the employee's termination are transmitted to the Special Pay Program will participate:

If the employee qualifies, transmission of such special pay to the Special Pay Program is mandatory; and

Fall River County shall pay to SDRS an initial, onetime fee per participant, based on an established flat fee.

Now therefore, be it resolved, that Fall River County shall become a Special pay Program unit of the South Dakota Retirements System with an effective date of 2-2-17, under the terms and conditions of SDCL Chapter 3-13A.

Be it further resolved that a copy of this resolution shall be transmitted to SDRS as soon as possible after adoption.

/s/ Joe Falkenburg
Joe Falkenburg, Chair
Board of Fall River County Commissioners

ATTEST:

/s/ Sue Ganje
Sue Ganje, Fall River County Auditor

Randy Seiler, Highway Superintendent met with the Board and presented propane quotes as follows:

	800 gallons
Nelson's Oil and Gas	\$1.49
Dakota Propane	\$1.59
Tanner Propane	No Bid

Motion made by Abbott, seconded by Nabholz, to approve the low bid provided by Nelson's at \$1.49 per gallon.

Seiler spoke of two bills he had received for snow removal, one from Barker Construction and one from Joe Logue. Falkenburg spoke of his conversation with Barker Construction – they are willing to clear roads in emergency snow removal. After discussion it was agreed that emergency snow removal could be done, but only after conversation and approval from the Highway Superintendent. Barker Construction will withdraw their billing, and a letter will be sent to Joe Logue. Other road issues were discussed. Motion made by Abbott, seconded by Nabholz to advertise to hire an employee for highway department.

Motion made by Russell, seconded by Abbott to approve bills as follows:

GENERAL FUND

TOWING (EVIDENCE)	AGGRESSIVE AUTO & SALVAGE	\$100.00
AT&T TELECONFERENCE	AT&T CONFERENCE CALL	\$30.63
B H ELECTRIC COOP INC .	COUNTY ASSIST	\$455.05
BANKS, BRIDGETTE	COURT REPORTER	\$19.00
BLACK HILLS CHEMICAL	SUPPLY	\$418.69
CARDMEMBER SERVICE	CARDMEMBER SERVICES	\$1,035.75
CENTURY BUSINESS LEASING	COPIER LEASE & METER	\$ 1,001.08
CHEYENNE SANITATION	SANITATION COLLECTIO	\$280.00
COLBATH, ANGELA M	CAAF	\$ 1,200.00
CULLIGAN SOFT WATER	RENTAL/SUPPLY	\$223.50
DALE'S REPAIR	CAR MAINTENANCE	\$104.50
EAGLE ENTERPRISES LLC	SUPPLY	\$142.00
ENVIRONMENTAL PRODUCTS	SUPPLY	\$187.80
EXECUTIVE MGMT FINANCE	BIT NETWORK FEES	\$140.00
DUDE SOLUTIONS	GIS SUPPORT	\$226.80
GOFF, GARLAND LEE	MENTAL ILLNESS	383.25
GOLDEN WEST TECHNOLOGIES	TECHNOLOGY/SERVER/MA	\$2,910.33
GOLDEN WEST TECHNOLOGIES	SERVER FIREWALL	\$4,250.00
GOLDEN WEST	PHONE BILL/LONG DIST	\$1,108.95
HEARTLAND PAPER COMPANY	SUPPLY	\$260.32
HILLYARD FLOOR CARE SUPP	SUPPLIES	\$ 116.63
HOT SPRINGS ACE HARDWARE	SUPPLY	\$1,161.78
HOT SPRINGS AUTOMOTIVE	SUPPLIES	\$68.97

HOT SPRINGS CHAMBER	SPRING FLING BOOTH	\$50.00
CITY OF HOT SPRINGS	CITY WATER BILL	\$254.33
LYNNS DAKOTA MART	INMATE PHARMACY	\$63.80
MACNALLY LAW OFFICE	EMPLOYMENT INVESTIGA	\$4,000.00
MEDIBADGE, INC	SUPPLY	\$32.95
MANLOVE PSYCHIATRY GROUP	MI	\$59.90
MASTEL, BRUCE	DATABASE SETUP & MON	\$ 35.00
MAVERICK TIRE & AUTO	CAR MAINTENANCE	\$ 36.94
MCLEODS OFFICE SUPPLY CO.	SUPPLY	\$239.90
MEDICAL WASTE TRANSPORT	SERVICE	\$143.01
MICROFILM IMAGING SYSTEMS	SCANNING EQUIP LEASE	\$185.00
NORTONS SINCLAIR	REPAIR/MAINTENANCE	\$103.97
O'NEILL, JUSTIN	A & N	\$145.64
PENN CO STS ATTN OFFICE	MI	\$215.00
PENNINGTON COUNTY JAIL	INMATE HOUSING PENNI	\$4,350.00
PITNEY BOWES	POSTAGE MACHINE LEAS	\$ 1,110.08
RESERVE ACCOUNT	POSTAGE PITNEY BOWES	\$ 1,106.00
REGIONAL HEALTH	MORGUE FEE	\$ 1,266.00
RUSHMORE COMMUNICATIONS	EMERGENCY RADIO REPA	\$208.90
SDACC	COUNTY COMMISSIONERS	\$200.00
SERVALL	RUGS/MATS/UNIFORMS	\$375.13
SHOPKO STORES OPERATING	INMATE PHARMACY/SUPP	\$143.31
SNOWFIGHTERS	CONTRACT SERVICE	\$680.00
SOFTWARE SERVICES INC	DATA PROCESSING BOSA	\$1,220.00
STATE REMITTANCE CENTER	AUTO/MI STATE REMITT	\$1,545.00
STEVENS, MIKAYLA	BLOOD DRAWS	\$35.00
TWILIGHT INC	FIRST AID SUPPLY	\$256.33
VANWAY TROPHY	NAME PLATE	\$25.65
VERIZON WIRELESS	VERIZON WIRELESS	\$985.50
VERIZON WIRELESS	INVESTIGATION	\$300.00
		\$35,197.37
COUNTY ROAD & BRIDGE		
CARDMEMBER SERVICE	CARDMEMBER SERVICES	\$975.38
CHEYENNE SANITATION	SANITATION COLLECTIO	\$74.00
CITY OF EDGEMONT	CITY OF EDGEMONT WAT	\$80.60
GOLDEN WEST	PHONE BILL/LONG DIST	\$255.69
CITY OF HOT SPRINGS	CITY WATER BILL	\$19.31
NELSONS OIL & GAS INC.	FUEL	\$15,797.93
SDACHS/DJ BUTHE	SHORT COURSE CONFERE	\$80.00
		\$17,282.91
911 SURCHARGE REIMB		
GOLDEN WEST TECHNOLOGIES	TECHNOLOGY/SERVER/MA	\$447.74
GOLDEN WEST TECHNOLOGIES	SERVER FIREWALL	\$654.00
GOLDEN WEST	PHONE BILL/LONG DIST	\$471.00

CENTURY LINK	911 DISPATCH INCOMIN	\$584.34
		\$2,157.08
EMERGENCY MGT		
CARDMEMBER SERVICE	CARDMEMBER SERVICES	\$502.21
GOLDEN WEST TECHNOLOGIES	TECHNOLOGY/SERVER/MA	\$223.87
GOLDEN WEST TECHNOLOGIES	SERVER FIREWALL	\$327.00
GOLDEN WEST	PHONE BILL/LONG DIST	\$122.46
HOT SPRINGS AUTOMOTIVE	SUPPLIES	\$168.54
NASASP	NASASP ASSOCIATE MEM	\$39.00
PITNEY BOWES	POSTAGE MACHINE LEAS	\$22.66
RESERVE ACCOUNT	POSTAGE PITNEY BOWES	\$2.00
SHOPKO STORES OPERATING	INMATE PHARMACY/SUPP	\$24.99
VERIZON WIRELESS	VERIZON WIRELESS	\$236.07
		\$1,668.80
COURTHOUSE BUILDING FUND		
TEM-TECH	SERVICE	\$526.96
		\$526.96
TOTAL PAID BETWEEN 2/08/17 AND 2/21/17		\$56833.12

Break from meeting at 10:01 am.

Motion made by Nabholz, seconded by Abbott, to approve the minutes of the February 7, 2017 minutes with two corrections:

Nabholz made an apology to Hal Wick, not John Taylor.

Nabholz voted no on the partial abatement for Donald Tillotson.

Public comment was held, Falkenburg brought up the issue of Highway 471 S. being blocked by a train, at one time for over one hour. Falkenburg had talked to Sheriff Evans, if it continues he will get very involved. Allen stated that in the past in a similar situation, a citation had been issued to engineer. It has not been an issue for a while, but the road is now back to being blocked periodically.

Casey Neugebauer spoke on behalf of Randy Seiler, referring to calls and comments made during the snow storms.

Carol Perry, AFLAC, met with the board to offer doing the paperwork for county employees to realize pre tax status for employee paid deductions (Cafeteria plan), and presented a worksheet to show savings to employees and the county. In lieu of payment for the service, she asked for approval to visit with employees for interest in AFLAC. Motion made by Russell, seconded by Abbott to enter into an agreement with AFLAC for the pre-tax options. With Nabholz voting no, all others voting yes, the motion carried.

Motion made by Russell, seconded by Abbott to enter into executive session to discuss legal, contractual matters as per SDCL 1-25-2 (3) at 10:30 a.m. Board came out of executive session at 10:34 a.m.

Michele Brock and Brian Scott of the Battle Mountain Humane Society met with the board to discuss the possible appointment as animal control officers in Fall River County. Discussion was held on issues with animals the county has had in the past. Commissioners questioned how this will balance with the Sheriff's department no longer being the ones to respond to calls, along with questions on the average number of calls in the county. Deputy Sheriff Vince Logue was present to share experiences and time the department has spent while currently acting as the animal control officers. Bob Kruse had concerns about financial solvency, number of animals and the humane treatments the animals receive. Brock presented the ordinance from Custer County. Motion made by Allen, seconded by Nabholz to table this discussion until the next meeting to get accurate statistics and the State's Attorney review of the qualifications for the officers.

Motion made by Russell, seconded by Allen, to enter into executive session for personnel (Union Contract) at 11:04 a.m., as per SDCL 1-25-2 (1). Meeting resumed at 11:05 a.m.

Motion made by Russell, seconded by Nabholz to adjourn at 11:06 a.m.

/s/ Joe Falkenburg
Joe Falkenburg, Chair
Board of Fall River County Commissioners

ATTEST:

/s/ Sue Ganje
Sue Ganje, Fall River County Auditor

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

TO THE HONORABLE BOARD OF COUNTY COMMISSIONERS OF FALL RIVER COUNTY:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of this County on this 31st day of January, 2017.

Total Amt of Deposit in First Interstate Bank: \$614,970.07

Total Amount of Cash: \$ 3,955.13

Total Amount of Treasurer's Change Fund: \$ 900.00

Total Amount of Checks in Treasurer's Possession Not Exceeding Three Days: \$32,250.54

SAVINGS:

First Interstate Bank: \$3,185,424.49

CERTIFICATES OF DEPOSIT:

First Interstate-Hot Springs: \$2,684,371.64

Black Hills Federal Credit Union: \$ 250,000.00

Itemized list of all items, checks and drafts that have been in the Treasurer's possession over three days:

Register of Deeds Change Fund: \$500.00

Highway Petty Cash: \$20.00


Election Petty Cash: \$15.00

RETURNED CHECKS:

Aldrich, Dustin - \$1,518.28, Tax (12/12/2016)

TOTAL \$6,773,925.15

Dated This 31st Day of January, 2017.


Sue Ganje, County Auditor of Fall River County.

County Monies: \$6,282,704.42

Held for other Entities: \$339,953.86

Held in Trust: \$151,266.87

TOTAL: \$6,773,925.15

The Above Balance Reflects County Monies, Monies Held in Trust, and Monies Collected for and to be remitted to Other ENTITIES: SCHOOLS, TOWNS, TOWNSHIPS, FIRE AND AMBULANCE DISTRICTS, AND STATE.



2727 N Plaza Dr.
Rapid City, SD 57702

Phone 605-348-6529 Fax 605-342-1160

Quote

No.: **54736**

Date: **2/3/2017**

Prepared for:

Lyle Jensen
Fall River Co Auditor
906 N River Street
Hot Springs, SD 57747 U.S.A.

Account No.: 1889
Phone: (605) 745-5145
Fax: (605) 745-3530

Qty	Description	UOM	Sell	Total
1	Project Installation & Configuration	EA	\$3,300.00	\$3,300.00

Your Price: **\$3,300.00**

Total: **\$3,300.00**

Prices are firm until 2/17/2017

Prepared by: Eric Eisenbraun, ericeisenbraun@goldenwest.com

Date: 2/3/2017

Accepted by: _____ **Date:** _____

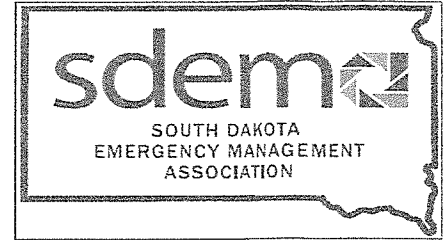
Otherwise specified, all labor is charged on a time and materials basis. Any additional service charge or travel will apply.
Fees and/or additional freight charges may be added on to the invoice.
Down payment required for sales of \$ 5,000.00 or more, with the balance due Net 15 days of invoicing.
To be added to any account that is sent to collections due to failure to pay.



*Emergency Management
Fall River County*

*Franklin W. Maynard
906 N. River St.
Hot Springs, SD 57747*

605 745-7562 605 890-7245 frem@qwtc.net



Date: March 7, 2017

Subj: Commission Update

Emergency Management

1. **Records Retention:** A new County Emergency Management Records Retention and Destruction Schedule was developed and signed on December 22, 2016. Each county that elects to utilize the new schedule must do a resolution of adoption to establish this schedule as a county policy and follow the guideline for retention and notification to the State Records Destruction Board of any records destroyed. The main focus of the new schedule will allow for electronic storage of records. (attachment)
 2. **Rally 2017:** The first Rally 2017 meeting is scheduled for March 8, 2017 at Camp Rapid.
 3. **Training:** I attached two training certificates for training completed.
1. **Fires/Incidents: None**

A handwritten signature in cursive script that reads "Franklin W. Maynard".

*Franklin W. Maynard, CEM, CFM
2016 Emergency Manager of the Year*

Fall River County

906 N. River Street

Hot Springs, SD 57747

Fall River County Resolution #

Resolution of Adoption

WHEREAS, the State of South Dakota Bureau of Administration has approved an updated County Emergency Management Records Retention and Destruction Schedule on December 22, 2016, and

WHEREAS, counties that elect to utilize the new schedule must adopt the schedule by County Resolution and the schedule must be utilized as the policy for Emergency Management Records Retention and Destruction, and

WHEREAS, the county must notify the State Records Destruction Board of any records destroyed, and authorization for electronic records storage is permissible, and

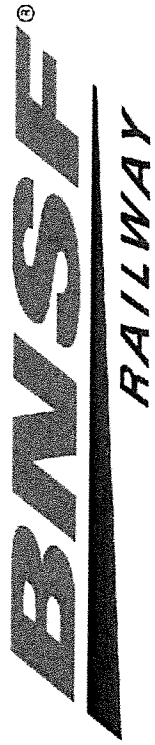
BE IT RESOLVED by the Fall River County Board of Commissioners, the adoption of the County Emergency Management Records Retention and Destruction Schedule dated December 22, 2016 be adopted and will remain in effect until repealed or replaced.

Dated this _____ day of March, 2017

Joe Falkenburg, Chairman

ATTEST:

Sue Ganje, Auditor



Certificate of Completion

THIS ACKNOWLEDGES THAT

Franklin Maynard

HAS SUCCESSFULLY COMPLETED

Railroad Emergency Response HazMat Awareness Training



BNSF HAZMAT

INSTRUCTOR

2017-02-24

DATE

CERTIFICATE OF COMPLETION



Awarded to:

FRANKLIN MAYNARD

for attendance of the following program:

Pipeline Emergency Response and Damage Prevention

Course Number: 9213A EMS

Course Number: 9627 EMS

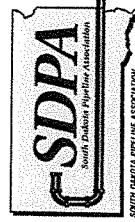
Attended: February 9, 2017 Hot Springs, SD

*This certificate may qualify for additional
Continuing Education Units in your state.*



Steve Roberts

Steve Roberts
Director of Corporate Training



Dustin Hansen

Dustin Hansen
South Dakota Pipeline Association

FALL RIVER COUNTY
906 N. RIVER ST.
HOT SPRINGS, SD 57747
TELEPHONE: 605-745-5130

TODD GIVLER
HOT SPRINGS KOA
605 515 2235

PERMIT APPLICATION FOR A SIGN OR ADVERTISING STRUCTURE

No permit for a sign or advertising structure may be issued until approved by the Fall River County Board of Commissioners. **If this sign is to be located along a State Highway a permit from the State must be attached to this application (Contact Rapid City Region Office for State Permit..605-394-2244).**

NAME OF INSTALLER: SD DEPT OF TRANS
INSTALLER ADDRESS: _____

INSTALLER TELEPHONE: RICH ZACHER / _____

NAME AND ADDRESS OF PROPERTY OWNER WHERE SIGN IS TO BE LOCATED:

STATE HIGHWAY 79 SOUTHBOUND
1/4 MILE NORTH OF KOA

LEGAL DESCRIPTION OF PROPERTY WHERE SIGN IS TO BE LOCATED:

STATE HIGHWAY 79

BUSINESS NAME ON PROPERTY WHERE SIGN IS TO BE LOCATED:

AMOUNT OF APPLICATION FEE: \$ NONE

ATTACH SCALE DRAWINGS OF A SITE LOCATION PLAN AND OF THE SIGN STRUCTURE

x _____
Installer Signature and date

x _____
Property Owner Signature and date

ACCEPTED BY: _____
Fall River County Sign Director

DATE: _____

APPROVED BY: _____
Fall River County Commissioner

DATE: _____

"ENGINE BRAKES PROHIBITED NEXT 2 MILES"
WE NEED COUNTY APPROVAL FOR ENGINE
BRAKE NOISE SIGN. NORTH OF THE KOA ON
HWY 79. STATE WILL INSTALL (PER RICH
ZACHER) WITH COUNTY APPROVAL.
REQUESTING TO BE ON AGENDA FOR MARCH 7
COUNTY COMMISSIONERS MTG. PER TEB RUSSELL.

IMPORTANT DATES TO KNOW

keep for
3/7/ mtg

2017 APPEAL PROCESS TIME FRAME

March 1 - assessment notices must be mailed
March 15 - last day to file for owner-occupied status with Director of Equalization

Local Board of Equalization

March 16 - last day to mail or file¹ written appeal with clerk of local board
March 20 - local board begins
March 24 - local board ends
March 31 - last day to receive written notice of local board's decision

County Board of Equalization

April 4 - last day to mail or file¹ written appeal with county auditor
April 11 - county board begins
May 2 - county board ends
May 5 - last day to receive written notice of county board's decision

Consolidated Board of Equalization

April 4 - last day to mail or file¹ written appeal with county auditor
April 11 - consolidated board begins
May 2 - consolidated board ends
May 5 - last day to receive written notice of consolidated board's decision

Office of Hearing Examiners

May 19 - last day to mail or file¹ a written appeal with:
Chief Administrative Hearing Officer
523 E. Capitol Ave
Pierre, SD 57501

Circuit Court

Appealing from County Board - you must appeal within 30 days after notice has been served of the decision.
Appealing from Office of Hearing Examiners - you must appeal within 30 days after notice of the decision.

¹ Use of the term "file" means in the hands of the official with whom it is to be filed. Postmarked by deadline is considered timely mailing.

NOTICE TO BOARDS OF EQUALIZATION and PROPERTY OWNERS
PRODUCTIVITY VALUATION FOR 2017 ASSESSMENTS

Beginning with the 2010 property valuations, all agricultural land is to be assessed using the productivity valuation method.

Information concerning this valuation process and the data used to establish the values is available from your Director of Equalization and at the Department of Revenue and Regulation web site at:

<http://www.state.sd.us/drr2/prospectax/property/productivity.htm>

It is important to remember that a property is to be valued fairly and uniformly. A property cannot be assessed higher than actual market value and cannot be assessed higher than other comparable properties. It is also important to remember that the productivity valuation system is being phased in over the next several years.

If anyone has questions on this, please contact your local Director of Equalization or the Department of Revenue.

Urban/Exempt
 Legal: BROGHAMER ADDN TO HOT SPRINGS: LOTS 7,8,9 10,11,12,13,14, 15 & PT OF LOT 6, BLK 1

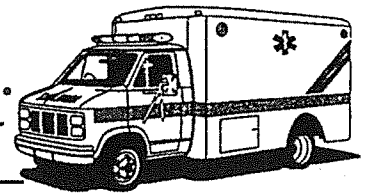
Land Basis	Front	Rear	Side 1	Side 2	R. Lot	SF	Acres	Depth / Unit	EFF / Type	Qual/Land
Sq. Ft x Rate						1,330.00	0.031			HS C 0-0.4
Sq. Ft x Rate						4,350.00	0.100			HS C 0-0.4
Sq. Ft. W/Dim	25.00	25.00	150.00	150.00						HS C 0-0.4
Sq. Ft. W/Dim	25.00	25.00	150.00	150.00						HS C 0-0.4
Sq. Ft. W/Dim	25.00	25.00	150.00	150.00						HS C 0-0.4
Sq. Ft. W/Dim	25.00	25.00	150.00	150.00						HS C 0-0.4
Sq. Ft. W/Dim	25.00	25.00	150.00	150.00						HS C 0-0.4
Sq. Ft. W/Dim	25.00	25.00	150.00	150.00						HS C 0-0.4
Sq. Ft. W/Dim	25.00	25.00	150.00	150.00						HS C 0-0.4
Sq. Ft. W/Dim	25.00	25.00	150.00	150.00						HS C 0-0.4
Unit Site						0.00	0.000	1.00	Unit	HS COM-SF
Unit Site						0.00	0.000	1.00	Unit	HS COM-UT
Grand Total						35,680.00	0.820			

Sales				Building Permits				Values	
Date	\$ Amount	NUJC	Recording	Date	Number	Tag	\$ Amount	Reason	Type
10/27/2016	\$0	D24	142/435						Ag
6/2/2014	\$0	D17	140/36						NA
									OO
									Exempt
									Total
									Full & True
									\$219,380
									\$219,380

Item	Count	Descriptions	Size / Dim	Additional Comments	Grade	Cond	Year
Bldg		B-1 O400-Metal Office P604-Metal Office Width Decorative Front (+) Ftr & Fdtn Reinforced Concrete w/o Bsmt (+) Exterior Wall Metal/Frm/ Insul (<50' Wide) (+) Interior Wall Drywall or Equiv.	1,760 1760 No 8" 0 0	Style: Metal - Steel	NML		1992

Hot Springs Ambulance Service, Inc.

P.O. Box 927 • 709 Jensen Highway • Hot Springs, SD 57747



February 10, 2017

Fall River County Commissioners
Mike Ortner, Chairman
PO Box 629
Hot Springs, SD 57747

Dear Fall River County Commissioners,

The Hot Springs Ambulance Service, Inc. is excited to inform you that we are currently soliciting offers for the sale of our building located at 709 Jensen Hwy, in Hot Springs, SD. You are receiving this letter, as you have expressed interest in the property. We have published the following listing in the Rapid City Journal and The Hot Springs Star.

Notice is hereby given that Hot Springs Ambulance Service, Inc. ("HSAS") is currently accepting offers for the sale of its building located at 709 Jensen Highway, Hot Springs, Fall River County, SD. Building information, access to the building and/or a tour may be arranged by calling Jacki at 605-745-3651. Serious offers only please. Offers will be held open until March 14, 2017. HSAS reserves the right to reject all offers. The property shall be sold subject to the condition subsequent that the property shall not be used as an ambulance service.

Enclosed is an "information sheet" on the building/property. We welcome any questions you may have and you can simply call 605-745-3651 to obtain building information, access to the building and/or a tour.

HSAS intends to accept offers for approximately thirty days and reserves the right to reject all offers. Offers submitted should state whether they are cash or proof of pre-approved financing must be submitted. Offers may be sent in a sealed envelope to: Hot Springs Ambulance Service, Inc. Attn: Jacki Conlon, PO Box 927, Hot Springs, SD 57747 or delivered onsite to our new facility at 1861 Hwy 71, Hot Springs, SD 57747.

We hope to hear from you.

A handwritten signature in black ink, appearing to read "Jacki Conlon". The signature is stylized and fluid.

Jacki Conlon
Director of Operations
Hot Springs Ambulance Service, Inc.
605-745-3651
PO Box 927

Hot Springs, SD 57747

Hot Springs Ambulance Service, Inc.

Property Information Sheet
For
709 Jensen Hwy
Hot Springs, SD 57747

Owner of Record: Hot Springs Ambulance Service, Inc.

Location of Property: 709 Jensen Highway
Hot Springs, SD 57747

Property Description:

. Land: Commercial tract containing 35,680 sq.ft.
200 ft. frontage on Jensen Highway
Topography level to steep sloping hillside; public water/sewer on the
Property; Electricity and telephone available on the property.
Zoning: General Commercial
Improvements: Steel construction containing 5,360 sq.ft

Property Identification: This property consists of a rectangular tract of land containing 35,680 SF of land plus structural and site improvements. This site has 200 ft. frontage on Jensen Highway with front and side parking. It is legally described as Broghamer Addn to Hot Springs: Lots 7,8,9,10,11,12,13,14,15 & PT OF LOT 6, Blk 1 Fall River County. Parcel 75120-00100-006-00.

Site Description: The subject meets zoning regulations and has adequate drainage. The site is surrounded by other commercial properties. There is a park and a river across the street from the subject. It is located on the east edge of Hot Springs.

The portion of the subject site where the building sets is level and at street grade. Jensen highway is a four lane, paved street with curb and gutter. It is maintained by the state and is in good condition. It is a two way street with two lanes of traffic in each direction. It is also known as Highway 18.

All public utilities are present on site and adequate to meet retail or commercial needs. They include sewer, water, electricity, refuse collection, telephone and cable television.

There are no easements encumbrances, or encroachments noted, nor nuisances or hazards which would have a negative affect on value.

Subject Narrative: Subject consists of 5,360 sq. ft. one story commercial building on a 35,680 sq.ft lot. The building has three sections. The largest section is a 2,320 sq.ft. garage

with oversized doors and three bays. The south end of the building is a 1,760 sq.ft. office space. This space has a restroom and is portioned into several different offices. The north end of the building is a living quarters. This area is 1,280 sq. ft. and has a full kitchen, full bathroom and two bedrooms. This space could easily be converted to a conference room or more office space. The living quarters was built in 2005 and the remainder of the building was built in 1992.

The building has steel siding and a steel roof. There is a large generator that is attached to the building. The lot has concrete surface in front of the building and there are several parking spaces.

The building is in good condition and has been well maintained.