FALL RIVER COUNTY MINUTES OF MAY 1, 2014

The Fall River Board of County Commissioners met in regular session on May 1, 2014. Present: Michael Ortner, Joe Allen, Anne Cassens, Joe Falkenburg, Deb Russell, and Sue Ganje, Auditor. Absent: none.

An invocation and the Pledge of Allegiance were given; the meeting called to order at 9:00 AM.

The agenda was reviewed for conflicts; none were noted. Motion by Falkenburg, seconded by Cassens, to approve the agenda as written. With no further discussion and all voting yes, the motion carried.

Motion by Cassens, seconded by Russell, to approve the minutes of the April 17, 2014 meeting. With no further discussion and all voting yes, the motion carried.

Motion by Russell, seconded by Falkenburg, to approve the 1-year raise for Melissa Fleming to \$11.00 per hour, per Union contract, effective May 10, 2014. With no further discussion and all voting yes, the motion carried.

Motion by Falkenburg, seconded by Cassens, to approve the 1-year raise for Frances Denison to \$12.50 per hour, per Union contract, effective May 14, 2014. With no further discussion and all voting yes, the motion carried.

Motion by Falkenburg, seconded by Russell, to surplus as junk two typewriters from the Treasurer's Office, assets #1471 and 1412. With no further discussion and all voting yes, the motion carried.

Motion by Cassens, seconded by Falkenburg, to approve and place on file the March 31, 2014 General Fund Surplus Analysis as follows. With no further discussion and all voting yes, the motion carried.

FALL RIVER COUNTY GENERAL FUND SURPLUS ANALYSIS DATE: MARCH 31, 2014

The amount of General Fund dollars that counties can retain as surplus is restricted by SDCL 7-21-18.1, which states: "The total unreserved, undesignated fund balance of the general fund may not exceed forty percent of the total amount of all general fund appropriations contained in the budget for the next fiscal year. The total unreserved, undesignated fund balance of the general fund of the county as of March thirty-first and September thirtieth shall be published in the minutes of the proceedings of the board of county commissioners and reported to the Department of Legislative Audit. The report shall be on forms prescribed by the Department of Legislative Audit."

The following analysis should be completed as of March thirty-first and September thirtieth of each year. Thereafter, the unreserved, undesignated fund balance amount should

be published in the minutes of the governing board. This analysis should also be filed with the Department of Legislative Audit.

ASSETS:	
10100 Cash	\$ 1,562,434.93
10800 Taxes ReceivableCurrent	\$ 2,302,043.18
11000 Taxes ReceivableDelinquent	\$ 41,069.95
TOTAL ASSETS	\$ 3,905,548.06
LIABILITIES AND EQUITY:	
22400 Deferred Revenue	\$ 2,343,113.13
FUND BALANCES:	
27500 Committed (list)	
Bridge #24-135113	\$ 50,000.00
27600 Assigned (one of the following)	
March - 3/4 of the current year	\$ 403,560.00
September - 1/4 of current year + subsequent year	
27700 Unassigned	\$ 1,108,874.93
TOTAL LIABILITIES AND EQUITY	\$ 3,905,548.06
Following Year's General Fund Budget	
(use current year for March analysis)	\$ 3,917,339.00
The unassigned fund balance, account 27700,	
divided by the following year's General Fund budget	
resulting in the fund balance percentage	28.31%

Motion by Russell, seconded by Falkenburg, to set 11:00 AM on June 5, 2014 as the time for a hearing on malt beverage and temporary malt beverage / liquor licenses. With no further discussion and all voting yes, the motion carried.

Motion by Falkenburg, seconded by Russell, to approve the WIC contract for June 1, 2014 through May 31, 2015 at a cost of \$8,147.00, authorizing the Chairman to sign. With no further discussion and all voting yes, the motion carried.

Motion by Cassens, seconded by Falkenburg, to approve an eight-month extension to

current Fall River and Hot Springs Housing commission terms, extending them until the end of calendar years. With no further discussion and all voting yes, the motion carried.

Motion by Russell, seconded by Falkenburg, to authorize \$789.00 for purchase of a computer for the Auditor's Office. With no further discussion and all voting yes, the motion carried.

Ortner reported on the meeting of the Save the VA committee, which is preparing a response for the Economic Impact Statement. Ortner encouraged an impact statement from the commission delineating effects of the proposed closure.

Frank Maynard, Emergency Management, updated the Board on the Pre-Disaster Mitigation Plan meetings; ATV training provided by Safety Benefits; the need for an update to the CWPP and a fire, noting DOC crews have been assigned to State Wildfire Suppression. Bids for a department pick-up will be researched and brought to a future meeting.

Andy Timmins presented four quotes for a battery back-up for frequency controls for Dispatch / 911 and a computer for Dispatch, both of which would be eligible for 911 funding. A network Sonic Wall upgrade for the firewall and licenses for Microsoft Office products were presented. Motion by Cassens, seconded by Falkenburg, to table IT bids for the office products until the May 15, 2014 meeting to allow for an itemized listing of cost to each department. With no further discussion and all voting yes, the motion carried.

Motion by Cassens, seconded by Allen, to approve \$2,365.00 for a three-year contract for a Sonic firewall. With no further discussion and all voting yes, the motion carried.

Motion by Cassens, seconded by Russell, to approve \$777.85 for the purchase of a back-up for the Dispatch computer. With no further discussion and all voting yes, the motion carried.

Motion by Russell, seconded by Cassens, to approve \$911.56 for the purchase of a battery back-up for Dispatch / 911. With no further discussion and all voting yes, the motion carried.

Jackie Waldner, County Health Nurse, presented her quarterly report.

Denise Popescu asked the Board about plans to construct a county storage building and whether it might affect accessibility to her adjacent building. The Board assured her that the county is not planning any construction that would interfere with their business.

Randy Seiler, Highway Superintendent, presented fuel transfers for approval. Motion by Russell, seconded by Falkenburg, to approve transfers to reimburse the Highway Department for fuel used from April 1, 2014 through April 29, 2014 in the following amounts: the Sheriff's Office, \$2,653.38; the Courthouse, \$557.09; and the Weed Board, \$85.13. With no further

discussion and all voting yes, the motion carried.

Ortner passed along a complaint he received about Dewey Road and asked if there have been problems with access at the Igloo Bridge. Sheriff Rich Mraz stated he had talked to one of the property owners whose gate is blocking the road to Igloo and they will not open the gate; if the other property owner also refuses to open the gate, the State's Attorney will be asked to use the injunction process to open the gate to traffic.

Tim Hanson, Brosz Engineering, met with the Board to discuss progress on the Igloo bridge project. The State is awaiting results of a corridor study, after which a public hearing will be held, possibly in June. Discussion was also held on the repair of the county owned bridge at Igloo, which we are still waiting for quotes. Jack and Cindy Brunson asked for confirmation that the road that is currently blocked was a public road; the State's Attorney will be asked to confirm the status. As timber takes two weeks for delivery, Seiler was asked to proceed with quotes on timber needed for repairs.

Motion by Falkenburg, seconded by Russell, to approve the bills as follows. With no further discussion and all voting yes, the motion carried.

April Salaries	\$4,100.00
April Salaries	\$9,720.27
	\$19.18
April Salaries	\$1,286.04
	\$40.19
April Salaries	\$10,171.65
	\$1,437.00
April Salaries	\$6,796.00
	\$242.03
April Salaries	\$5,451.65
April Salaries	\$10,274.75
	\$48.22
April Salaries	\$6,271.06
April Salaries	\$2,307.49
April Salaries	\$2,323.85
April Salaries	\$2,543.09
	\$11.37
April Salaries	\$23,263.55
	\$1,195.26
April Salaries	\$11,288.20
	\$2,180.91
April Salaries	\$4,054.20
April Salaries	\$2,582.50
April Salaries	\$2,446.08
	April Salaries April Salaries

Weed Dept	April Salaries	\$2,766.75
Coroner	April Salaries	\$240.00
Fidelity Sec. Life Ins Co	Ins	\$153.89
American Family Assurance	Ins	\$477.25
Appliance & Elect Outlet	Repair	\$132.22
Audra Malcomb Consulting	MI	\$259.73
Beesley Law Office	CAA	\$585.20
Biegler, Greg LPC CCCII	Detox	\$75.00
Binder, Tracy	Crt Rep	\$136.00
Bingham, James	CAA; MI	\$1,246.35
BH Family Health Clinic	Inmate	\$258.00
Black Hills Power	Assistance	\$646.72
Blue Cross / Blue Shield	Ins	\$27,852.45
Boston Mutual Life Ins Co	Ins	\$114.65
CBM Food Service	Inmate	\$5,518.80
Century Business Leasing	Copier	\$361.68
Chemsearch	Supply	\$222.78
Colbath, Angela M	CAA	\$1,741.17
Credit Collection Bureau	Garnishment	\$66.50
Dakota Leasing Company	Copier	\$190.00
Dale's Repair	Car Maint	\$272.52
Delta Dental Plan Of SD	Ins	\$2,226.55
Support Pyt Clearinghouse	Child Support	\$286.25
EFTPS	Taxes	\$28,084.95
Edgemont, City Of	Assistance	\$437.40
Edgemont Senior Meals	Allotment	\$1,500.00
Edgemont Senior Citizens	Allotment	\$3,000.00
Evans, Robert	Uniform	\$99.99
Fall River Historical Soc	Allotment	\$6,000.00
Farrell, Farrell & Ginsbach	Dep SA	\$2,575.00
Hillyard Floor Care Supp	Supply	\$157.92
Hot Springs Ace Hardware	Supply	\$495.51
Hot Springs Automotive	Supply; Repair	\$71.46
Keizer, Brad	Travel	\$438.26
LIUNA Laborers Local 620	Dues	\$225.00
Lynn's Dakota Mart	Inmate	\$25.74
Lynn's Dak. Mart Pharmacy	Inmate	\$2.00
Manlove Psychiatric Group	Inmate	\$41.67
McLeods Office Supply Co.	Supply	\$221.25
Nationwide Retirement Sol	Retirement	\$147.08
Neve's Uniform Inc	Uniform	\$329.33
New York Life Insurance	Ins	\$25.00

Nortons Sinclair	Car Maint	\$256.65
Norton, Tina	Inmate	\$245.00
O'Day, Valarie	Crt Rep	\$125.40
O'Neill, Justin	CAA	\$293.63
Penn Co Jail	Inmate	\$2,448.00
Penn County Sheriff	Inmate; MI	\$427.50
PJ's Hi-D-Way	Propane	\$3,844.00
Pitney Bowes	Postage Meter	\$1,401.38
Fall River Co Fair-Booths	Booth Rent	\$60.00
Quill Corporation	Supply	\$930.09
Radioshack	Supply	\$39.99
Radiology Associates	Inmate	\$31.32
Rapid City Journal	Publishing	\$396.52
Rapid City Regional	MI	\$744.13
Regional Health Physician	Inmate	\$79.22
Regional Pharmacy	Inmate	\$32.32
Rushmore Communications	Labor	\$310.00
Safran		•
Sanichem	Maint Agrmt	\$5,131.00 \$251.08
	Supply	•
SD Assn Of County Comm.	Catastroph. Legal	\$1,289.17
SD Retirement System	Retirement	\$13,998.48
SD Sheriff's Assn	Dues	\$562.82
Servall	Supply	\$132.18
Shopko Stores Operating	Inmate; Supply	\$1,255.09
SD Supplement Retirement	Retirement	\$200.00
Tiger Direct	Supply	\$416.11
United Way Black Hills	Donations	\$52.50
Western SD Juv Serv Ctr	Juvenile	\$3,548.25
Wyoming Child Support	Child Support	\$550.00
Rickel, Merissa	Inmate	\$70.00
	General Fund Total	\$238,884.39
Road & Bridge		
County Road & Bridge Admin	April Salaries	\$5,961.53
County Road & Bridge Const	April Salaries	\$22,617.49
and additional overtime of	•	\$136.75
A & B Welding Supply Co.	Supply	\$216.78
Advanced Drug Testing	Pro Serv	\$104.00
Al's Metal Work, Inc	Supply	\$71.70
Fidelity Sec. Life Ins Co	Ins	\$75.36
American Family Assurance	Ins	\$577.38
Battle Creek Supply	Supply	\$125.98
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Blue Cross / Blue Shield	Ins	\$6,206.85
Butler Machinery Co.	Supply	\$409.04
Cheyenne Sanitation	Utility	\$74.00
Dakota Fluid Power Inc	Supply	\$214.16
Delta Dental Plan Of SD	Ins	\$418.55
EFTPS	Taxes	\$6,896.94
Fall River Auto Supply	Supply; Repair	\$529.42
Fall River Health	Prof Serv	\$136.00
Forward Distributing	Supply	\$101.15
Heisinger, Gerard	Clothing	\$100.00
Hot Springs Ace Hardware	Supply	\$69.87
Hot Springs Automotive	Supply; Repair	\$484.70
Ricoh USA Inc	Utility	\$75.00
Kimball Midwest	Supply	\$159.34
LIUNA Laborers Local 620	Dues	\$150.00
Lyle Signs	Supply	\$50.31
MG Oil	Supply	\$609.95
McKie Ford	Repair	\$2,309.67
Nationwide Retirement	Retirement	\$73.53
North American Truck	Supply	\$9.08
Rapid Delivery	Repair	\$39.00
Safety Kleen	Repair	\$106.00
SD Dept Of Transportation	Supply	\$592.85
SD Retirement System	Retirement	\$3,445.90
Seiler, Randy	Cell Phone	\$35.00
SD Supplement Retirement	Retirement	\$30.00
Pro Build	Supply	\$2.38
	ROAD & BRIDGE TOTAL	\$53,215.66
044		
911 911	April Calarios	\$2.267.46
and additional overtime of	April Salaries	\$2,267.46 \$123.12
Blue Cross / Blue Shield	Ins	\$619.26
Delta Dental Plan Of SD	Ins	\$38.05
EFTPS	Taxes	\$612.43
	Retirement	\$286.86
SD Retirement System	911 REIMBUR. TOTAL	
	911 KENVIBUR. TOTAL	\$3,947.18
Title III National Forest		
Hot Springs Ace Hardware	Supply	\$107.82
Pro Build	Supply	\$246.16
	Title III Nat'l Forest Total	\$353.98

Emergency Mgt		
Emergency Management	April Salaries	\$4,054.20
EFTPS	Taxes	\$1,230.72
Hot Springs Ace Hardware	Supply	\$20.98
Hot Springs Automotive	Supply; Repair	\$5.39
Mueller Civic Center	Rent	\$85.00
Pitney Bowes	Postage Meter	\$28.60
SD Retirement System	Retirement	\$486.50
Tiger Direct	Supply	\$340.95
	Emergency Mgmt Total	\$6,252.34
24/7 Sobriety Fund		
EFTPS	Taxes	\$345.14
Quill Corporation	Supply	\$184.27
	24/7 Sobriety Fund Total	\$529.41
	Grand Total	\$303,182.96

A break was taken at 10:19 AM. The meeting resumed at 10:28 AM with public comment. Casey Neugebauer discussed an increase in his property taxes and Susan Henderson stated she would like to see a forensic audit done in the Treasurer's Office.

Susie Hayes, Director of Equalization, presented an abatement. Motion by Falkenburg, seconded by Allen, to approve an abatement of \$1,537.01 of 2013 property taxes for Lillian Jensen for Minnekahta 1st Addition, Lots 4, 5, and 6, Block 18 as the property qualifies for the elderly tax freeze. With no further discussion and all voting yes, the motion carried.

Maynard and Hot Springs City Engineer Tracy Bastian were present for a discussion on a construction project that is taking place on streets above the courthouse. Of concern is whether improvements will increase water flow and exceed the drainage capacity of the culvert, leading to water and erosion behind the courthouse. Bastian stated that if needed, the City could look at replacing the culvert or additional permanent solutions, such as curb and gutter. Seiler will review the situation and work with Bastian as warranted.

The hearing on an application for a restaurant liquor license was held at 11:00 AM as advertised. Motion by Falkenburg, seconded by Russell to approve the 2014 liquor license for Angostura Resort Management / Breakers Beach Club. With no further discussion and all voting yes, the motion carried.

Roger Risty, Risty Insurance, and Amy Bailey, Starr Insurance, provided the Board with information and guotes for employee health insurance from Avera and Sanford.

Motion by Falkenburg, seconded by Allen, to enter into Executive Session for personnel matters, per SDCL 1-25-2(1). With no further discussion and all voting yes, the motion carried and the Board went into Executive Session at 12:13 PM.

The Board came out of Executive Session at 12:13 PM. Motion by Falkenburg, seconded by Cassens, to adjourn. With no further discussion and all voting yes, the motion carried and the Board adjourned at 12:13 PM.

/s/ Michael P. Ortner
Michael P. Ortner, Chairman
Board of Fall River County Commissioners

ATTEST:

<u>/s/ Sue Ganje</u> Sue Ganje, Fall River County Auditor