

**FALL RIVER COUNTY
COUNTY COMMISSIONERS
COURTHOUSE
906 NORTH RIVER ST
HOT SPRINGS, SOUTH DAKOTA 57747
PHONE: (605) 745-5130 FAX: (605) 745-6835**

**FALL RIVER BOARD OF COUNTY COMMISSIONERS
Courthouse, 2nd Floor Courtroom
TUESDAY, APRIL 19, 2016**

8:30 Commission review of bills

8:45 Call Meeting to Order
Pledge of Allegiance
Conflict Of Interest Items for Board Members
Executive Session, as per SDCL 1-25-2 (1) – possible action on wage increase for Treas office employees

Action Items for Consideration:

Agenda

Minutes of 3-1-16

County assistance, death expense applications

Approve re-schedule of 2nd Consolidated Board of Equalization to be 4-26 at 9:00 am, 2016 rather than 4-21-16

Revisit date to re-schedule the 1st meeting in June to allow for the Official Canvass of 2016 Primary Election

Create a \$40,000 reserve within the Capital Building fund for future heating & AC needs - (approved in 2014 for 2015, no actual motion made)

Review and place on file the March 31, 2016 General Fund Surplus Analysis

(move any unfinished business to the end of the meeting if needed)

9:10 Keith Andersen, Andersen Engineering – Plat: John Stanley

9:15 Jackie Waldner, Co Health Nurse – Quarterly Report

9:25 Josh Buckwheat, Deputy Sheriff – request for purchase of a computer- \$613.94; purchase of a bullet proof vest- \$890.00

9:30 Lyle Jensen, Bldg Maint Supv – Quote, Hwy Dept Firewall for internet security, \$2,603.87 and Sonic Wall monitoring, \$90.00/month; VIPRE Antivirus Business Subscription Renewal (59 computers), \$719.80

9:40 Susie Simkins, Dir of Equal – Abatement, Peter Roosevelt; Travel to attend Annual Assessors Conference, Deadwood, May 24-27, 2016

9:50 Joyce Farrell, Treas office and Edie Jenniges, State's Atty office – Job description to Commissioners

10:00 Hwy Business – Action on 2009 Motor Grader sealed bids from 4-5-16 meeting; Pipeline easement for Nancy Hussey; Updates

10:20 Approve bills; break

10:25 Public Comment

10:35 Supervisors Lyle Jensen, Bldg Maint Supv and Melody Engebretson, Register of Deeds – update on office activities

10:45 Joe Allen – Use of ankle bracelets by prisoners; Housing of female prisoners in Hot Springs

10:55 Employee Policy for Board review

11:05 Unfinished Business

Executive Session as per SDCL 1-25-2 (1) and (3), personnel and legal matters – Dir of Equal- advertising

Adjourn as Fall River Commissioners

Fall River County Consolidated Board of Equalization for Pay 2017 valuations

1:00 Review of Responsibilities as detailed by the SD Department of Revenue

1:05 Board members Oath of Office

1:10 Review Information packet – time for questions of discussions on methodologies

1:15 Review and approve minutes from Local Boards

- 1:20 Review and approve Annual Exempt Properties
- 1:30 Review and approve Owner Occupied changes
- 1:35 Review Assessment Book for Entire County (Consider any blanket changes needed in the county or for any Particular class)
- 1:40 Review and approve stipulations
2016 Appeals
- 2:10 Clifford & Linda DeLong, 3 parcels, City of Edgemont
- 2:25 Frank & Peggy Gregg, 1 parcel, City of Edgemont
- 2:35 John (Jack) & Laurel Hunter, 3 parcels, Edgemont rural
- 2:50 David Hettick, 1 parcel, Hot Springs City
- 3:00 Linda Murdock, 3 Agricultural parcels,
Unfinished business
Adjourn as Fall River County Consolidated Board of Equalization

Agendas are set 24 hours prior to a meeting, any items added at the meeting will be heard for informational purposes only, If any items require action, such action will be deferred to the next meeting.

Fall River County fully subscribes to the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of accommodations, please notify the commissioners' office, (605) 745-5132, 24 hours prior to the meeting so that appropriate services and auxiliary aids are available.

**FALL RIVER COUNTY
GENERAL FUND SURPLUS ANALYSIS
DATE: MARCH 31 2016**

The amount of General Fund dollars that counties can retain as surplus is restricted by SDCL 7-21-18.1 which states: "The total unreserved, undesignated fund balance of the general fund may not exceed forty percent of the total amount of all general fund appropriations contained in the budget for the next fiscal year. The total unreserved, undesignated fund balance of the general fund of the county as of March thirty-first and September thirtieth shall be published in the minutes of the proceedings of the board of county commissioners and reported to the Department of Legislative Audit. The report shall be on forms prescribed by the Department of Legislative Audit."

The following analysis should be completed as of March thirty-first and September thirtieth of each year. Thereafter, the unreserved, undesignated fund balance amount should be published in the minutes of the governing board. This analysis should also be filed with the Department of Legislative Audit.

ASSETS:

10100 Cash	1,729,066.01
10800 Taxes Receivable--Current	2,350,741.75
11000 Taxes Receivable--Delinquent	64,211.43
TOTAL ASSETS	4,144,019.19

GENERAL FUND SURPLUS ANALYSIS

LIABILITIES AND EQUITY:

22400 Deferred Revenue	2,414,953.18
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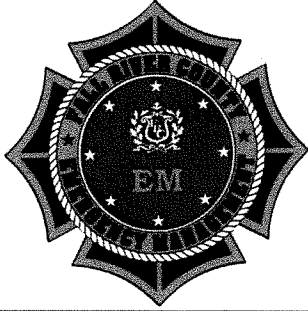
FUND BALANCES:

27500 Committed (list)	
Bridge #24-135113	50,000.00
27600 Assigned (one of the following)	
March - 3/4 of the current year	293,256.75
September - 1/4 of current year + subsequent year	
27700 Unassigned	1,385,809.26

TOTAL LIABILITIES AND EQUITY	4,144,019.19
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Following Year's General Fund Budget (use current year for March analysis)	3,881,792.00
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The unassigned fund balance, account 27700, divided by the following year's General Fund budget resulting in the fund balance percentage	35.70%
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Fall River County

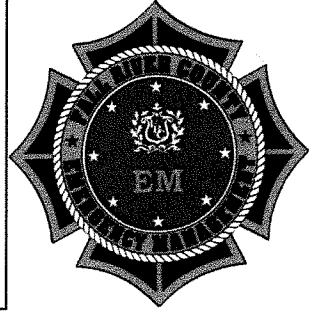
Office of Emergency Management
906 N. River Street
Hot Springs SD 57747

Franklin W. Maynard
frem@gwtc.net

605-745-7562

cell 890-7245

fax 605-745-6835



Date: April 19, 2016

Subj: Commission Update

Emergency Management:

1. **Oral Drainage Issue:** We have a drainage issue off the Oral Road. Water has been diverted due to channel blockage and runs into houses. I will be getting a price on cleaning the debris out of the channel to allow the water to stay in the channel and not into homes.
2. **Red Cross Smoke Alarms:** On April 9th, 115 alarms were installed in 32 homes and we have six appointments that need to be completed. I estimate we will be close to 150 alarms installed when we are done with this project. Thanks to the Hot Springs Fire Dept., 4 H families, Hot Springs Volunteers and all others that made this possible.
3. **Nine County Mutual Aid Agreement:** The current agreement is up for revision and the counties involved are working on a draft. Once the draft is finalized into a document, I will be bring it to the commission for adoption. The draft is being reviewed this week by the Pennington County State's Attorney for any legal issues.
4. **Annual Regional Exercise:** Fall River, Custer and Lawrence counties are planning for the exercise that will occur on May 11, 2016. We are working toward a Joint Operations Center (JOC) theme.
5. **Weather Ready Nation:** Fall River County has been accepted as a Weather Ready Nation Ambassador by the National Weather Service (NOAA) national office for promoting readiness against extreme weather, water and climate events.
6. **Fires:** None

A handwritten signature in cursive script that reads 'Franklin W. Maynard'.

Franklin W. Maynard, CFM & CEM
Fall River County Emergency Management
Past President of the SDEMA

Fall River County Sheriff's Office

906 N. River Street, Hot Springs, SD 57747

Phone: (605)745-4444

Fax: (605)745-7591

Email: frcso@gwtc.net



To: Wally, Sheriff Evans, County Commission

Re: Replacement Jail Computer

I have put together quotes for components to put together a computer which will replace the Jail office main PC that is aged and on the verge of being non-functional. This new PC will be similar to the one I set up in 24/7. It is a high quality build that can be easily upgraded down the road if needed. The total price of the components and operating system is \$613.94.

Please let me know if you would like me to proceed. It will probably take a week for the PC to be up and running and then a few days to transfer files and get all software up and running as needed.

Thanks,

Deputy Josh Buckwheat

My Wish List Details

New Jail PC

Qty.	Image	Product Description	Unit Price	Savings	Total Price
1		<u>Intel Core i5-6600 6M Skylake Quad-Core 3.3 GHz LGA 1151 65W BX80662I56600 Desktop Processor Intel HD Graphics 530</u> Model #:BX80662I56600 Item #:N82E16819117562 <i>Return Policy:Replacement Only Return Policy</i> In Stock	\$229.99		\$229.99
1		<u>Rosewill I5-397-BK - ATX Mid Tower Computer Case - Glossy Finish, 2 x USB 3.0 Ports, 450W Power Supply</u> Model #:I5-397-BK Item #:N82E16811147234 <i>Return Policy:Standard Return Policy</i> In Stock	\$79.99	-\$20.00 Instant	\$59.99
1		<u>MSI Z170-A PRO LGA 1151 Intel Z170 SATA 6Gb/s USB 3.1 ATX Intel Motherboard</u> Model #:Z170-A PRO Item #:N82E16813130892 <i>Return Policy:Standard Return Policy</i> In Stock	\$119.99	-\$40.00 Instant	\$79.99
1		<u>CORSAIR Vengeance LPX 8GB (2 x 4GB) 288-Pin DDR4 SDRAM DDR4 2400 (PC4 19200) Desktop Memory Model CMK8GX4M2A2400C16</u> Model #:CMK8GX4M2A2400C16 Item #:N82E16820233937 <i>Return Policy:Standard Return Policy</i> In Stock	\$38.99		\$38.99
1		<u>Kingston SSDNow V300 Series 2.5" 240GB SATA III Internal Solid State Drive (SSD) SV300S37A/240G</u> Model #:SV300S37A/240G Item #:N82E16820721108 <i>Return Policy:Standard Return Policy</i> In Stock	\$79.99	-\$15.00 Instant	\$64.99
1		Microsoft Windows 8.1 Pro - 64-bit - OEM	\$139.99		\$139.99

	<i>Return Policy:</i> <u>Consumable Product Return Policy</u>			
	In Stock			
				Subtotal: \$613.94

Print



2727 N Plaza Dr.
Rapid City, SD 57702

Phone 605-348-6529 Fax 605-342-1160

Quote

No.: **52002**
Date: 4/11/2016

Prepared for:

Lyle Jensen (605) 890-0372
Fall River Co Highway Supt
27518 Cascade Road
Hot Springs, SD 57747 U.S.A.

Account No.: 1740
Phone: (605) 745-5137
Fax: (605) 745-5912
Job: Cybersecurity & Time Clock Solution to Courth

Qty	Description	UOM	Sell	Total
1	SonicWALL SOHO Secure Upgrade Plus - 3 yr.	EA	\$617.87	\$617.87
1	Ruckus ZoneFlex R500 Unleashed - dual-band 802.11abgn/ac Wireless Access Point, 2x2:2 streams, BeamFlex+, dual ports	EA	\$602.00	\$602.00
1	Ruckus End User Support for ZoneFlex Unleashed APs, 1 Year	EA	\$124.00	\$124.00
1	Ruckus Spare POE adapter with US power adapter	EA	\$60.00	\$60.00
1.00	Indoor cable run	EA	\$300.00	\$300.00
8.00	Install Labor	HR	\$110.00	\$880.00
1.00	Shipping and Handling	EA	\$20.00	\$20.00

Your Price: \$2,603.87

Total: \$2,603.87

Prices are firm until 4/25/2016

Prepared by: Kristen Jones, kristenjones@goldenwest.com

Date: 4/11/2016

The SOHO SonicWALL firewall will be doing multiple duties. First and foremost, it will provide a layer of Cybersecurity and the added security of GWT firewall management, will protect the network from malicious attacks and from outside threats which will reduce the high risk for them as the network stands now putting FRC Hwy Dept. into a low to moderate risk level. Next, it will be a secure VPN (Virtual Private Network or a private connection) using the Courthouse's firewall and the new SOHO firewall so the Hwy Dept. will be able to sync up as the Child to the Master Timeclock at the courthouse.

Included is a three year subscription for extra security applications that will do Gateway Anti-Virus, Intrusion Detection, and Content Filtering for the needed protections.

FRC would like GWT to monitor and manage this SonicWALL firewall. A new quote will be provided under the Fall River Co Auditor's account to add to the current MS agreement.

Accepted by: _____ **Date:** _____



2727 N Plaza Dr.
Rapid City, SD 57702

Phone 605-348-6529 Fax 605-342-1160

Quote

No.: **52009**

Date: 4/11/2016

Prepared for:

Lyle Jensen
Fall River Co Auditor
906 N River Street
Hot Springs, SD 57747 U.S.A.

Account No.: 1889
Phone: (605) 745-5145
Fax: (605) 745-3530
Job: Hwy Dept. SonicWALL M&M

Qty	Description	UOM	Sell	Total
1.00	Monthly Gold SonicWALL Monitoring & Management	EA	\$90.00	\$90.00

Your Price: **\$90.00**

Total: **\$90.00**

Prices are firm until 4/29/2016

Prepared by: Kristen Jones, kristenjones@goldenwest.com

Date: 4/11/2016

GWT will monitor and manage a SOHO firewall located at the Hwy Dept. This will include service and support for the VPN connection needed to sync the new time clock software sync feature between the counties firewall and the Hwy Depts. Monitoring and Management is discounted at a \$30.00 per month rate (normally \$120.00 per month) for being fully managed by GWT. The Hwy Depts. SOHO firewall will also be at the Gold level for any reporting FRC needs or content filtering support.

There is a one-time only NOC setup fee of \$100.00 and GWT will add the service when we install the firewall at the Hwy Dept.

By signing this quote FRC agrees to comply with all the terms and conditions in our Managed Services Agreement except FRC agrees this firewall management is for One Year starting on the In-Service-Date and then it is month to month after.

Accepted by: _____ **Date:** _____

Disclaimer

Unless otherwise specified, all labor is charged on a time and materials basis. Any additional service charge or travel will apply. Applicable taxes and/or additional freight charges may be added on to the invoice. Terms: 30% down payment required for sales of \$ 5,000.00 or more, with the balance due Net 15 days of invoicing. A 40% fee may be added to any account that is sent to collections due to failure to pay.



2727 N Plaza Dr.
Rapid City, SD 57702

Phone 605-348-6529 Fax 605-342-1160

Quote

No.: **52017**

Date: 4/12/2016

Prepared for:

Lyle Jensen
Fall River Co Emergency Mgmt
906 N River
Hot Springs, SD 57747 U.S.A.

Account No.: 10537

Phone: (605) 745-7562

Qty	Description	UOM	Sell	Total
59	VIPRE Antivirus Business Subscription Renewal	EA	\$12.20	\$719.80

Current licenses expire 7/11/2016.

10100X4342143

Your Price: **\$719.80**

Total: **\$719.80**

Prices are firm until 4/26/2016

Prepared by: Chris Bernard, chrisbernard@goldenwest.com

Date: 4/12/2016

Accepted by: _____ **Date:** _____

Disclaimer

Unless otherwise specified, all labor is charged on a time and materials basis. Any additional service charge or travel will apply.

Applicable taxes and/or additional freight charges may be added on to the invoice.

Terms: 30% down payment required for sales of \$ 5,000.00 or more, with the balance due Net 15 days of invoicing.

A 40% fee may be added to any account that is sent to collections due to failure to pay.

Quote

No.: **52002**

Date: 4/11/2016

Disclaimer

Unless otherwise specified, all labor is charged on a time and materials basis. Any additional service charge or travel will apply. Applicable taxes and/or additional freight charges may be added on to the invoice.

Terms: 30% down payment required for sales of \$ 5,000.00 or more, with the balance due Net 15 days of invoicing.

A 40% fee may be added to any account that is sent to collections due to failure to pay.

Dec 18, 2014 minutes

Motion by Falkenburg, seconded by Russell, to set 9:10 AM on Dec. 30, 2014 as the time for a hearing on supplements, contingency and cash transfers. With no further discussion and all voting yes, the motion carried.

Motion by Falkenburg, seconded by Russell, to appoint Vince Logue and JoAnn Norton as Deputy Coroners, effective immediately. With no further discussion and all voting yes, the motion carried.

Motion by Falkenburg, seconded by Cassens, to authorize the chairman to sign the 2015 agreement between the county and the SD Dept. of Health. With no further discussion and all voting yes, the motion carried.

Motion by Cassens, seconded by Falkenburg, to surplus to sell asset #1265, a desk and #0210, a file cabinet, both from the Extension Office. With no further discussion and all voting yes, the motion carried.

Motion by Cassens, seconded by Falkenburg, to approve allowing commissioners on the county Delta Dental plan, providing they pay half the cost of the premium. With no further discussion, Russell abstaining and all others voting yes, the motion carried.

As Brad Keizer, 4-H / Youth Adviser, was not in attendance, discussion on his job evaluation was deferred until the Dec. 30, 2014 meeting.

Motion by Cassens, seconded by Allen, to approve leave without pay for Veterans Services Officer Dan Cullen on Dec. 26, 2014 and Jan. 5-7, 2015. With no further discussion and all voting yes, the motion carried.

Cullen also presented his quarterly report, which noted a substantial increase in award numbers and dollar amounts.

Lyle Jensen, Building Superintendent, presented a proposal from Golden West that would save the county almost \$14,000.00 on a phone system scheduled for installation in 2015. Motion by Cassens, seconded by Falkenburg, to approve paying \$20,000.00 from the 2014 budget to Golden West for the new phone system, with the reduced balance paid in 2015. With no further discussion and all voting yes, the motion carried.

Jensen asked the Board to consider establishing a reserve in the building fund. Motion by Cassens, seconded by Russell, to establish a reserve of \$40,000.00 in 2015 for future heating and AC needs in the Building Capital Outlay fund. With no further discussion and all voting yes, the motion carried.

Holding a silent auction of surplus items was discussed. A date will be set in January and notice published; county employees will be able to bid on items.