

FALL RIVER COUNTY APPROVED MINUTES OF APRIL 7, 2020

The Fall River Board of County Commissioners met in regular session on April 7, 2020. Present: Joe Allen, Joe Falkenburg, Heath Greenough, Paul Nabholz, Deb Russell and Sue Ganje, Auditor.

The Pledge of Allegiance was given, and the meeting called to order at 9:00 a.m.

The agenda was reviewed for conflicts; none were noted. ALL MOTIONS RECORDED IN THESE MINUTES WERE PASSED BY UNANIMOUS VOTE, UNLESS OTHERWISE STATED. The full context of the meeting can be found on the county website under Commissioners at <http://fallriver.sdcountries.org>, or under Fall River County Commission, SD at <http://www.YouTube.com>.

Motion made by Nabholz, seconded by Russell, to approve the agenda as written.

Motion made by Greenough, seconded by Russell, to approve the minutes of March 17, 2020.

Motion made by Greenough, seconded by Nabholz, to approve the minutes of March 27, 2020, which includes one correction.

Motion made by Nabholz, seconded by Greenough, to approve the General Fund transfer to Domestic Abuse in the amount of \$4,600.00, as budgeted.

Motion made by Greenough, seconded by Allen, to approve the contracts for Qualified Mental Health Provider services for Shauna R. Smith, Alison Ritterbush and Kimberly McNamara and authorize the chairman to sign.

Motion made by Greenough, seconded by Allen, to approve a pay raise for Anthony Otteson (jailer), \$14.50 to \$15.50 per hour (2080 hours), effective March 15, 2020, as per union contract.

Motion made by Greenough, seconded by Nabholz, to approve a pay raise for Patty Caster (Director of Equalization), 6-month review, \$15.00 to \$16.00 per hour, as per union contract.

Motion made by Russell, seconded by Allen, to surplus to junk a computer tower, IT, #01975.

No applications for county assistance or death expenses were presented to the board.

Susie Hayes, Director of Equalization, met with the board to discuss the 2004 and 2007 Durango's that are currently being used for field work, including needed repairs, costs and high mileage. Hayes is asking the board to consider purchase of newer 4x4 vehicles and noted budget surplus this year due to cancellation of conferences. The board recommended Hayes look at State Surplus, as well as other options, and bring back to the next meeting. Hayes also presented a projected work plan for 2020.

Discussion was held on recommendations by the Department of Revenue on holding the

appeal board hearing, which is set for the April 21, 2020 meeting, with the current COVID-19 restrictions. Modifications will include appellants only meeting in person or via phone; possible consolidated board members meeting via phone; limiting room participants to 10 people and disinfecting between in-person appellants.

Falkenburg presented a request to increase part time weed sprayer wages by \$.50 each. Motion made by Allen, seconded by Russell, to approve pay raises for Ray Palmer, from \$12.50 to \$13.00 per hour, and Ken Oechsle, from \$10.50 to \$11.00 per hour.

Frank Maynard, Emergency Management, met with the board via telephone. Motion made by Greenough, seconded by Nabholz, to approve the L.E.M.P.G. quarterly report and authorize the chairman to sign.

Maynard updated the board on personal protective equipment he has received for the jail, Sheriff's department, and ambulance services in the county. He is currently unable to obtain disposable gowns and powered air purifying respirators. He has been participating in conference calls with the Department of Health, CDC and OEM, with several meetings occurring thru Skype. Maynard also provides information, thru Skype meetings, to the State OEM office. Maynard provided a list of items on the 2020 Homeland Security grant application and reported on fires and incidents.

Tim Cox and Kelli Rhoe, Treasurer, met with the board. Motion made by Allen, seconded by Greenough, to approve the real estate tax payment plan for Timothy Cox, parcel #'s 75250-00600-00700, 75250-00600-00400 and 75250-00600-00600, in the amount of \$200.00 per month, with an approximate pay off date of July 2023 for parcel #75250-00600-00700. Motion carries by roll call vote.

Rhoe spoke to the board about an investment proposal. Motion made by Nabholz, seconded by Greenough, to allow the treasurer to name additional 2020 county banks or credit unions if she chooses to sell treasuries and purchase higher yielding CDs in those South Dakota institutions.

Sue Ganje, Auditor, met with the board to discuss the upcoming election, and how to handle early and election day voting. Ganje is encouraging absentee voting through the mail. If an individual is unable to provide the requirements for an absentee ballot (request forms require either a copy of a photo ID, or must be notarized) Attorney General Jason Ravnsborg has given authorization for voters to use their cell phone to take a picture of an authorized picture id, and email or text it to the office. There are still unknowns, but every step will be taken to help voters and make voting as easy as possible. Additional costs will be accrued, such as possible postage on return envelopes, and plexiglass. Polling places will be following the 10 people per room and distancing recommendations.

Motion made by Allen, seconded by Russell, to approve the abatement for the City of Hot Springs, Cold Springs Addition Lots 1 & 2, Block 10, tax year 2006, in the amount of \$214.68; and also removal of all penalties and interest on the remaining balance of \$644.06. Reason: The board agreed the property should be exempt.

Commissioner Nabholz discussed the corona virus, worldwide death rates dropping, and costs of shut down versus the virus. Statistics were given on loss of life by the flu, AIDS and abortion.

Nabholz also reported on discussion with Wade Huntington, Region 1 Public Health Manager on employees and customers safety measures, along with noting preparedness for the virus in Sioux Falls. The Chilson Bridge and an estimate from Brosz Engineers for replacing bridge with a bypass at less cost was discussed. Motion made by Nabholz to pay Brosz Engineering for the estimated cost of the at-grade in-location bypass with enough detail to indicate surfacing gravel vs. blotter and design speeds 25 – 55 mph. Motion dies for a lack of a second.

The Senate Bill 169 was signed by the Governor. Nabholz noted enhanced carry training will be available once the corona concern is past, and the Hydrology Conference has been cancelled for the year.

Randy Seiler, Highway Superintendent, met with the board. Motion made by Allen, seconded by Russell, to approve the Agreement for Voluntary Right of Way Donation, project no BRO8024 (14), PCN02E8, between the County and James Miller.

Motion made by Russell, seconded by Greenough, to approve the utility Right-Of-Way Certificate, project no. BRO 8024 (14), Fall River County, PCN 02E8.

Motion made by Russell, seconded by Allen, to approve the Work Order for Consultant Services, #BI-20-20 – Fall River County Wide Bridge Inspections. With Nabholz voting no, all others voting yes, motion carries.

The board requested a review of the report after bridge inspections are done.

Fuel quotes were presented as follows:

4-6-20	8,000 gallons E-10 unleaded gas
PJ's Hi-D-Way	No Bid
MG Oil	\$0.96805/gallon
Nelson's	\$1.03/gallon

Motion made by Greenough, seconded by Nabholz, to approve the low bid from MG Oil at \$0.96805 per gallon for 8,000 gallons of unleaded gas, for a total amount of \$7,744.40.

Seiler spoke that on the next agenda he will have a request to purchase off Oglala Lakota's gravel bid for 3/4" Asphalt Aggregate Blended Base Course. Those bids will be opened on April 8, 2020. Discussion was held on roads, culverts that caved in north of Edgemont, purchasing more culverts in the future, and losing another employee.

Motion made by Greenough, seconded by Russell, to approve the bills as follows:

GENERAL FUND

FIDELITY SEC. LIFE INS CO

EYE INSURANCE

\$157.24

AMERICAN FAMILY ASSURANCE	AMERICAN FAMILY ASSURANCE	\$590.66
CURA HOSPITALITY	INMATE FODD/SUPPLY	\$23,920.78
BEESLEY LAW OFFICE	CAAF	\$5,573.00
BRUMBAUGH & QUANDAHL,P.C.	GARNISHMENT	\$36.36
BLACK HILLS ENERGY	UTILITY POWER ELECTRIC	\$3,534.12
BOMGAARS	SUPPLY	\$23.95
BOSTON MUTUAL LIFE INS CO	LIFE INSURANCE	\$32.76
BUILDER'S FIRST SOURCE	SUPPLY	\$182.92
CAMERON, GEORGE	COURT REPORTER	\$224.20
CHARM-TEX, INC.	SUPPLY ELECTRIC	\$67.90
COOK-HUBER, KERRI	MI	\$60.00
CREDIT COLLECTIONS BUREAU	COLLECTIONS	\$32.81
DELTA DENTAL PLAN OF SD	DELTA DENTAL	\$2,510.70
EFTPS	EFTPS PAYROLL TAXES	\$32,750.26
ERTZ, DEWEY	MI	\$150.00
EXECUTIVE MGMT FINANCE	BIT NETWORK FEES	\$125.00
FALKENBURG, JOE	MILEAGE REIMBURSEMENT	\$174.72
FALL RIVER HEALTH SERVICES	INMATE & VITICM ASST	\$563.35
FARRELL, FARRELL & GINSBACH	CAAF	\$5,321.13
FITZGERALD LAW FIRM	CAAF	\$6,216.20
FALL RIVER COUNTY HERALD	PUBLICATION	\$598.89
FR COUNTY TREASURER	FIRST INTERSTATE	\$199.40
GALLS	UNIFORMS	\$95.56
GOFF, GARLAND LEE	MENTAL ILLNESS	\$3,001.00
GOLDEN WEST TECHNOLOGIES	SERVICE/NETWORK/SERVER	\$5,026.17
HEAVY HIGHWAY FRINGS	INSURANCE FEES	\$585.00
HOT SPRINGS ACE HARDWARE	SUPPLY	\$265.21
HOT SPRINGS AMBULANCE	AMBULANCE SERVICE	\$1,423.96
CITY OF HOT SPRINGS	1ST QTR. FIRE SPRINK	\$24.00
IOWA LABORERS DISTRICT	HEALTH INSURANCE	\$19,095.00
KATTERHAGEN, MARK	MENTAL ILLNESS BOARD	\$18.00
KENNEDY PIER & KNOFF LLP	MI	\$158.20
LIUNA LABORERS LOCAL 620	UNION DUES	\$300.00
LEWNO, LUCY	MENTAL ILLNESS BOARD	\$116.50
LIGHT & SIREN	EQUIPMENT	\$6,107.02
LOCKWOOD, DARCY	MENTAL ILLNESS	\$18.00
LUTHER, BRANDON	WITNESS FEE	\$23.36
LYNN'S DAKOTAMART	INMATE SUPPLY	\$12.36
MARCO	COPIER LEASE	\$339.70
MOWER, BRENDA	BLOOD DRAW	\$75.00
NATIONWIDE RETIREMENT SOL	NATIONWIDE RETIREMENT	\$29.42
NEW YORK LIFE INSURANCE	NEW YORK LIFE INSURANCE	\$65.00
NORTON, TINA	CONTRACT NURSE INMATE	\$1,150.00
CHILD SUPPORT PAYMENT CNT	CHILD SUPPORT	\$655.00

OLSON'S PEST TECHNICIANS	SERVICE CONTRACT	\$350.00
O'NEILL, JUSTIN	CAAF	\$2,264.92
OTIS ELEVATOR COMPANY	2ND QTR. SERVICE CONTRACT	\$423.15
PENNINGTON COUNTY SHERIFF	INMATE TRANSPORT	\$1,890.00
PHOENIX INVESTIGATIONS	INVESTIGATIONS	\$1,180.88
PITNEY BOWES INC	POSTAGE RENTAL	\$537.48
QUILL CORPORATION	SUPPLIES	\$275.83
RADIOLOGY ASSOCIATES	INMATE MEDICAL	\$95.41
RAPID AVIONICS, INC.	AIRPLANE MAINTENANCE	\$265.00
RAPID CITY EMERG SERVICES	MI	\$636.85
RAPID CITY FIRE DEPT	INMATE MEDICAL TRANSPORT	\$259.01
RAPID CITY REGIONAL	MI HOSPITAL BILLING	\$3,339.46
ROCKY MOUNTAIN HOLDINGS	INMATE TRANSPORT	\$2,336.06
RUSHMORE COMMUNICATIONS	SERVICE	\$2,580.00
RUSHMORE OFFICE SUPPLY	SUPPLY	\$29.90
SCOVEL PSYCHOLOGICAL	MENTAL COUNSELING	\$310.00
SOUTH DAKOTA ST TREASURER	SALES TAX	\$99.71
SD DEPARTMENT OF HEALTH	BLOOD DRAW	\$760.00
SD RETIREMENT SYSTEM	SDRS CONTRIBUTION	\$15,922.66
SD SECRETARY OF STATE	VOTER LIST	\$20.00
SERVALL	RUG/UNIFORM SERVICE	\$381.71
SKINNER, MATTHEW L. PC	CAAF	\$292.50
SOUND PHYSICIANS OF WY	INMATE MEDICAL	\$290.09
SD SUPPLEMENT RETIREMENT	SDRS SUP RETIREMENT	\$1,600.00
SPITZER CONSTRUCTION INC	SNOW REMOVAL	\$900.00
SPITZER, KRISTI	TRAVEL REIMBURSEMENT	\$40.00
TWILIGHT INC	FIRST AID SUPPLY	\$634.43
UNITED WAY BLACK HILLS	UNITED WAY DONATION	\$54.99
VANGUARD APPRAISALS INC	SERVICE FEES	\$1,200.00
VERIZON WIRELESS	CELL PHONE PLAN	\$732.37
WATCHGUARD VIDEO	EQUIPMENT	\$4,995.00
WEICHMANN, CYNTHIA	COURT REPORTER	\$114.00
WENDELL'S GARAGE	MAINTENANCE	\$925.19
YANKTON CO. SHERIFF	MI	\$50.00
YANKTON CO TREASURER	MI	\$338.40
BEHRENS, DONNA	MILEAGE REIMBURSEMENT	\$22.26
WITNESS	WITNESS FEE	\$277.75
JURORS	JURY FEE	\$2,970.92
COMMISSIONERS	MARCH SALARIES	\$4,100.00
AUDITOR'S OFFICE	MARCH SALARIES	\$15,680.67
AUDITOR'S OFFICE	OVERTIME	\$69.90
TREASURER'S OFFICE	MARCH SALARIES	\$13,146.56
TREASURER'S OFFICE	OVERTIME	\$67.73
STATE'S ATTORNEY'S OFFICE	MARCH SALARIES	\$11,385.51

STATE'S ATTORNEY'S OFFICE	OVERTIME	\$221.79
MAINTENANCE	MARCH SALARIES	\$8,673.68
MAINTENANCE	OVERTIME	\$75.94
ASSESSOR	MARCH SALARIES	\$14,752.93
ASSESSOR	OVERTIME	\$75.59
REGISTER OF DEEDS	MARCH SALARIES	\$6,416.72
VETERAN'S SERVICE OFFICE	MARCH SALARIES	\$3,616.69
GIS OFFICE	MARCH SALARIES	\$3,563.48
SHERIFF	MARCH SALARIES	\$25,283.64
SHERIFF	OVERTIME	\$3,693.95
JAIL	MARCH SALARIES	\$18,786.30
JAIL	OVERTIME	\$2,351.24
CORONER	MARCH SALARIES	\$900.00
NURSE	MARCH SALARIES	\$3,433.65
NURSE	OVERTIME	\$7.70
WEED & PEST OFFICE	MARCH SALARIES	\$3,903.90
	TOTAL FOR GENERAL FUND	\$311,233.31

COUNTY ROAD & BRIDGE

A & B WELDING SUPPLY CO.	WELDING SUPPLIES/LEASE	\$138.41
FIDELITY SEC. LIFE INS CO	EYE INSURANCE	\$57.08
AMERICAN FAMILY ASSURANCE	AMERICAN FAMILY ASSURANCE	\$350.88
B H ELECTRIC COOP INC.	UTILITIES SMITHWICK	\$66.90
BLACK HILLS ENERGY	UTILITY POWER ELECTRIC	\$814.39
BROSZ ENGINEERING, INC.	ENGINEERING	\$8,995.00
BUILDER'S FIRST SOURCE	SUPPLY	\$1,214.11
BUTLER MACHINERY CO	SUPPLIES/REPAIR	\$814.04
DALE'S TIRE & RETREADING	TIRE PARTS/SUPPLY	\$1,502.04
DELTA DENTAL PLAN OF SD	DELTA DENTAL	\$472.15
FLOYD'S TRUCK CENTER	REPAIRS/PARTS	\$495.25
EFTPS	EFTPS PAYROLL TAXES	\$10,435.00
FALL RIVER AUTO SUPPLY	AUTO PARTS/REPAIR	\$147.36
FALL RIVER HEALTH SERVICES	RANDOM DRUG TEST	\$132.00
FORWARD DISTRIBUTING	SUPPLIES/PARTS	\$23.10
GRIMM'S PUMP SERVICE INC	SUPPLY	\$481.19
HEAVY HIGHWAY FRINGS	INSURANCE FEES	\$120.00
HOT SPRINGS ACE HARDWARE	SUPPLY	\$42.35
HOT SPRINGS AUTOMOTIVE	AUTO SUPPLY PARTS	\$419.02
RICOH USA INC	CONTRACT SERVICE	\$75.00
IOWA LABORERS DISTRICT	HEALTH INSURANCE	\$2,900.00
LIUNA LABORERS LOCAL 620	UNION DUES	\$150.00
MG OIL	INVENTORY/SUPPLY	\$690.80
NEWBERG LUMBER CO., INC.	LUMBER	\$581.04
NEWMAN TRAFFIC SIGNS	SIGNAGE	\$43.18
SAFETY KLEEN	SUPPLIES	\$124.47

SD DEPT OF TRANSPORTATION	STATE COST SHARE BRIDGE	\$2,412.60
SD RETIREMENT SYSTEM	SDRS CONTRIBUTION	\$4,781.74
TEAM LABORATORY CHEMICAL	ROAD PATCH	\$1,289.00
TWILIGHT INC	FIRST AID SUPPLY	\$27.90
WALK-N-ROLL	PARTS	\$254.36
HIGHWAY DEPARTMENT	MARCH SALARIES	\$41,689.16
HIGHWAY DEPARTMENT	OVERTIME	\$1,788.50
	TOTAL FOR COUNTY ROAD AND BRIDGE	\$83,528.02
911 SURCHARGE REIMBURSEMENT		
FIDELITY SEC. LIFE INS CO	EYE INSURANCE	\$29.24
AMERICAN FAMILY ASSURANCE	AMERICAN FAMILY ASSURANCE	\$67.21
CREDIT COLLECTION BUREAU	COLLECTIONS	\$302.86
DELTA DENTAL PLAN OF SD	DELTA DENTAL	\$405.20
EFTPS	EFTPS PAYROLL TAXES	\$4,017.85
FALL RIVER HEALTH SERVICES	INMATE AND VICTIM ASSISTANCE	\$187.00
HEAVY HIGHWAY FRINGE	INSURANCE FEES	\$75.00
IOWA LABORERS DISTRICT	HEALTH INSURANCE	\$1,812.50
LIUNA LABORERS LOCAL 620	UNION DUES	\$50.00
PORTFOLIO RECOVERY ASSOC.	GARNISHMENT	\$176.54
SD RETIREMENT SYSTEM	SDRS CONTRIBUTION	\$2,019.10
TWILIGHT INC	FIRST AID SUPPLY	\$128.88
VERIZON WIRELESS	CELL PHONE PLANE	\$44.36
DISPATCH	MARCH SALARIES	\$15,709.41
DISPATCH	OVERTIME	\$1,599.39
	TOTAL FOR 911 SURCHARGE REIMBURSEMENT	\$26,624.54
EMERGENCY MANAGEMENT		
EFTPS	EFTPS PAYROLL TAXES	\$1,356.10
GOLDEN WEST TECHNOLOGIES	SERVICE/NETWORK/SERV	\$8.50
MARCO	COPIER LEASE	\$68.10
SD RETIREMENT SYSTEM	SDRS CONTRIBUTION	\$569.22
VERIZON WIRELESS	CELL PHONE PLAN	\$136.40
FR EMERGENCY MANAGEMENT		
OFFICE	MARCH SALARIES	\$4,873.55
	TOTAL FOR EMERGENCY MANAGEMENT	\$7,011.87
DOMESTICE ABUSE FUND		
W.E.A.V.E.	2020 BUDGET ALLOTTMENT	\$4,600.00
	TOTAL FOR M & P RELIEF	\$4,600.00
24/7 SOBRIETY FUND		
EFTPS	EFTPS PAYROLL TAXES	\$287.86
INTOXIMETERS	24/7 SUPPLIES	\$1,250.00
SD RETIREMENT SYSTEM	SDRS CONTRIBUTION	\$47.96
24/7 OFFICE	MARCH SALARIES	\$1,891.50
	TOTAL FOR 24/7 SOBRIETY FUND	\$3,477.32
	TOTAL PAID BETWEEN 03/18/20 AND 04/7/20	\$436,475.10

Break was taken at 10:12 a.m. and meeting resumed at 10:18 a.m.

Public comment was heard from Joe Falkenburg on pulse oxygen monitoring options. Sue Ganje reported on tent and/or canopy options for early voting. Lyle Jensen reported for the Sheriff that we have 5 females and 6 males in the Fall River County Jail and 2 females in the Pennington County Jail. Kelli Rhoe, Treasurer, thanked the Board for closing the courthouse to the public and taxes and autos are processed daily.

Discussion was held on procedures while the courthouse is closed to the public and how to handle answering the intercom in the future. Compliments were given to the friendly staff throughout the courthouse.

Motion made by Russell, seconded by Allen, to enter executive session as per SDCL 1-25-2 (1) and SDCL 1-25-2 (3) for personnel and legal purposes at 10:32 a.m.

Motion made by Russell, seconded by Nabholz, to adjourn at 10:47 a.m.

/s/Joe Falkenburg
Joe Falkenburg, Chairman
Board of Fall River County Commissioners

ATTEST:
/s/ Sue Ganje
Sue Ganje, Fall River County Auditor