



**FALL RIVER COUNTY COMMISSIONERS  
COURTHOUSE  
906 NORTH RIVER ST  
HOT SPRINGS, SOUTH DAKOTA 57747  
PHONE: (605) 745-5130 FAX: (605) 745-6835**

**FALL RIVER BOARD OF COUNTY COMMISSIONERS  
Second Floor Courtroom  
Thursday, September 7, 2023**

8:00 Commission review of bills

9:00 Call Meeting to Order  
Pledge of Allegiance  
Conflict of Interest Items for Board Members

Action Agenda Items for Consideration:

- \*Approve Agenda
- \*Approve minutes of County Commissioners – August 17, 2023
- \*Approve longevity pay for Lillian Heidebrink, Director of Equalization-\$25.00/month for 2 years of employment, per Union Contract
- \*Approve pay raise, 1 yr anniversary for Blaine Wilson (Sheriff Deputy) from \$24.00/hr to \$24.75/hr, per Union Contract, effective August 29, 2023
- \*Approve pay raise, 2 yr anniversary for Jay Miles (Heavy Equipment Operator) from \$21.75/hr to \$23.00/hr plus longevity pay of \$25.00/month, per Union Contract, effective September 7, 2023
- \*Rescind Motion made during July 20, 2023 meeting regarding travel approval for Randy Seiler, Highway Superintendent, to attend the Local Road Advisory Conference October 18 and 19, 2023 in Sioux Falls; Approve travel for Randy Seiler, Highway Superintendent to attend the Local Road Advisory Conference in Sioux Falls, October 23-25, 2023
- \*Surplus to junk Fedders Window Air Conditioner, asset tag #1532 from mail room; Thermal Zone Window Air Conditioner, asset tag #1999, Treasurer's Office; Frigidair Window Air Conditioner, no asset tag #, Treasurer's Office; Building & Maintenance Inventory
- \*Notification of petition for form Woodland Rd Road District
- \*County assistance, death expense applications

(Move any unfinished business to the end of the meeting if needed)

9:05 Lyle Norton, Sheriff-\*Updates

- \*Quote for Jail to purchase a Refurbished Hobart Model No. LXEH-2 commercial dishwasher – 1-year warranty, delivery and install, \$6,500.; possible action
- \*Request approval for Deputy Brandon Petersen to attend Homicide Investigation & Crime Scene Management Training, Rapid City, September 12-14, 2023, per diem for meals; possible action

9:15 Frank Maynard, Emergency Manager-\*Local Emergency Operations Plan: Certificate

- of Adoption/Revision; possible action, authorize Chairman to sign
- \*Present 2024 Local Emergency Management Performance Grant (LEMPG) Agreement; authorize Commission Chairman to sign
- \*Request travel approval for Frank Maynard, Emergency Manager, Randy Seiler, Highway Superintendent and Dave Weishaupl, Building and Maintenance Supervisor, to attend the Safety Benefits Conference in Pierre, November 1<sup>st</sup> and 2<sup>nd</sup>. (a representative from each entity must attend the annual conference to be eligible for any awards); possible action
- \*Fall River County's Mitigation Plan; discussion and update regarding Grant application; authorize Chairman to sign
- \*Updates

- 9:20 Cole, Tracy and Calvin Romey-\*Discussion regarding S. Beef Creek Road
- 9:30 Randy Seiler, Highway Superintendent--\*Review Fall River County Master Transportation 2024-2028 Five Year Highway and Bridge Improvement Plan and set hearing for October 5, 2023 at 9:30 am  
\*Golden West Telecommunications-Permit to occupy highway right-of-way, GW  
Project Number: ID#T23278  
\*Updates
- 9:40 Teresa Pullen, Treasurer-\*Request hire approval for Janell Reitz as an Administrative Assistant at a rate of \$15.50/hr, with a starting date of September 25, 2023; possible action  
\*Request to add an additional full-time administrative assistant position; possible action  
\*Notification on removing the Coke and Pepsi vending machine from the breakroom in the basement due to lack of use/expired products
- 9:50 Lily Heidebrink, Director of Equalization-\*Discussion on Office of Hearing Examiners (OHE) EQ-23-022 decision and report  
\*Quotes for Vanguard to purchase additional training time; possible action  
\*Request to appoint Sam Kipp as Deputy Director of Equalization, with an additional \$.35/hr per Union Contract; possible action
- 9:55 Stacey Martin, GIS Coordinator-\*Permission to hire Jon Lovett to assist with address signs at \$14.05/hr, maximum of 18 hours; possible action
- 10:00 Andersen Engineers-\*Approval of the following plats:  
\*Plat of Donnafield Tracts 1 thru 4, all located in the NE1/4NE1/4 Section 32, T7S, R6E, BHM, Fall River County, South Dakota, Formerly Donnafield Tract; possible action  
\*Plat of Tisdell Tract 1 & Tisdell Tract 2, Black Hills Flyway Subdivision, located in the S1/2NW1/4 and the N1/2SW1/4 Section 8, T8S, R5E, BHM, Formerly Lots 45 thru 48; possible action  
\*Plat of Lot 34 of Shep's Canyon Estates Subdivision, located in the W1/2SE1/4 of Section 22, T8S, R5E, BHM, Fall River County, South Dakota; possible action
- 10:05 Approve bills & break
- 10:15 Public Comment
- 10:20 Commissioners-\*Joe Falkenburg, Commission Chairman, letter to Legislators supporting the sheep industry; authorize the Board and Chairman to sign
- 10:25 Executive Session as per SDCL 1-25-2 (1) personnel, (3) legal and Union Contract negotiations

#### Adjourn

Agendas are set 24 hours prior to a meeting, any items added at the meeting will be heard for informational purposes only, if any items require action, such action will be deferred to the next meeting.

Fall River County fully subscribes to the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of accommodations, please notify the commissioners' office, (605) 745-5132, 24 hours prior to the meeting so that appropriate services and auxiliary aids are available.

\*\*Add WG Flats, I forwarded email  
\*\* change Teresa to 5 minutes